



## **AGENDA**

Clinton City Council Regular Meeting  
City Hall • 105 E. Ohio Street, Clinton, MO 64735  
Tuesday, October 7, 2025 • 6:00pm

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes:**
  - a. Approval or correction of the minutes of the City Council Meetings of September 16 and 29, 2025.
5. **Personal Appearances**
6. **Reports:** None.
7. **Second Reading of Previously Read Bills:** None.
8. **Committee Reports:**
  - a. **Public Works Committee Report:**
    1. **Waste Water**
      - a. RAS/WAS Pump: Two quotes: JCI \$39,054 and Alliance Pump \$46,649.29. Recommend accept the JCI quote, 2-0.
      - b. WWTP Upgrade:
        - Change Order #2: Approved by Mayor.
        - E. Sludge Holding Basin: Ross is preparing cost estimates for 3 options, should receive estimates this week.
      - c. Stoneridge Sewer Connection Project:
        - Pre-Design Report DRAFT: Staff reviewing draft, will provide comments to Garver.
        - Sewer District Formation Update: Map of district has been completed. Will soon have election, authorized by Circuit Judge.
    2. **Parks & Rec**
      - a. Hawkins Property – Plat of Survey: Plat provided to owner. City will prepare documents to receive donation of property.
      - b. Surplus Property Bids: Recommend accept bid of \$26 for Floor Machine and \$750 for Lift.
      - c. Aquatic Center Roof Project: TPO installed, waiting for metal caps. Redhammer to repair EIFS damage. Redhammer has contacted Helms to repair damage to roof drains. City gathering quote for concrete repairs, to be paid by Redhammer.
      - d. Soccer Complex Concession Stand: Engineer report does not support total loss. Staff will get quotes for repairs.



**3. Community Development**

**a. Condemnation Updates:**

- 209 W. Ohio: Property has been purchased. Process starts over. A “For Sale” sign, by new owner, has generated inquiries about zoning.
- 506 E. Grandriver: Still working to identify how to contact owner. Currently no response from mailing attempts. Will work with City Attorney to use alternate notification method.

**4. Code Violations**

- a. Cars and junk at 920 E. Green: Code Enforcement Officer has made contact. No violations, currently.
- b. Off-premises signs: City staff will be more active with removing non-compliant signs from ROW.

**5. Animal Shelter**

- a. Drain system for West Side Kennels: City reps met at Shelter on Monday. Will soon have a proposal to address concerns.
- b. Roof: Will get quotes for shingle replacement.
- c. Outdoor Lighting for West Side: Contacted Evergy for pricing for outdoor light.

**b. Public Safety Committee Report:**

1. The Fire Department has extended employment offers to Shain Kaiser and Bradie Kresse to fill the two vacant positions. Both have accepted and they will begin their employee orientation week on October 6, 2025.
2. Missouri Blue Shield Grant Program

**Bill No. 2025-11 - An Ordinance of the City of Clinton regarding a grant agreement between the City of Clinton (CITY) and the Missouri Department of Public Safety (MO DPS).**

**c. Finance Committee Report:**

1. Bids for Tree Removal Project for Englewood Cemetery

**Resolution No. 27-2025 - A Resolution of the City Council of Clinton, Missouri approving an agreement between the City of Clinton and Stoyko’s Tree Service, LLC for Tree Removal at Englewood Cemetery.**

**9. Mayor’s Report**

**10. City Administrator’s Report**

**11. Unfinished Business: None.**

**12. New Business:**

- a. Establish election dates for the 2026 Municipal Election

**Resolution 26-2025 - A Resolution for establishing the dates for the City of Clinton, Missouri General Municipal Election to be held in 2026 to fill the expired terms of elected officials.**



- b. Agreement with MoDOT for the financing assistance for ATS.

**Bill No. 2025-12 - An Ordinance authorizing an Operating Application for Operating Assistance on behalf of the City of Clinton, a Municipal Corporation, with the Missouri Department of Transportation to aid in the financing of a Public Transportation System.**

13. **Closed Session:** *Pursuant to RSMo. 610.021 (12) Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.*

Individuals desiring to speak at the meeting are asked to fill out a speaker card and submit it to the Clerk prior to the call to order. Speakers are respectfully asked to limit their comments to three (3) minutes or less. Speakers will be called on to speak during the appropriate portion of the meeting. Please address your comments to the Mayor/Chairman. If you require accommodation (i.e. qualified interpreter, large print, and/or hearing assistance) please notify this office at (660-885-6121) no later than forty-eight hours prior to the scheduled commencement of the meeting.



## OPEN CITY COUNCIL MEETING MINUTES

City Hall • 105 E. Ohio Street, Clinton, MO 64735

Tuesday, September 16, 2025 • 6:00 p.m.

The City Council of the City of Clinton, Missouri met Tuesday, September 16, 2025. Mayor Carla Moberly presided.

1. **Call to Order:** Mayor Carla Moberly called the regular meeting to order at 6:00pm.

2. **Roll Call**

Council Persons:

Present: Brenda Elliott, Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon

Absent: Cameron Jackson

Others Present:

City Administrator Christy Maggi, City Clerk Wendee Seaton, City Attorney Adam Sommer, Deputy Police Chief John Scott, Fire Chief Mark Manuel, Deputy Fire Chief Matt Willings, Economic Development Director Mark Dawson

3. **Pledge of Allegiance:** Was recited.

4. **Approval of Minutes:** Council Person Henry made a motion to approve the minutes of the Open City Council Meeting of September 2, 2025 with noted changes. Council Person Jones duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed. Council Person House made a motion to approve the minutes of the Open City Council Meeting of September 9, 2025. Council Person Henry duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

5. **Personal Appearances:**

- a. Darrell Smith, CEO of Hero Fund USA, presented a check for \$10,860 to the Clinton Fire Department as a 50/50 grant for portable radios.
- b. Economic Development Director Mark Dawson introduced the new Economic Development Director Larry Tucker.
- c. Larry Tucker introduced himself and spoke on his history in the economic development industry.

6. **Reports:** None.

7. **Second Reading of Previously Read Bills:**

- a. Fee Schedule for FY 2025/2026. Council Person House called for the clerk to give the second reading by title only of Bill No. 2025-07.

**Bill No. 2025-07 - An Ordinance of the City Council of Clinton, Missouri to establish fees for city services for Fiscal Year 2025-2026.**

Council Person House made a motion to approve the second reading by title only of Bill No. 2025-07. Council Person Jones duly seconded the motion. A roll call vote was taken and the following was recorded: 7 Ayes: Brenda Elliott, Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 1 Absent: Cameron Jackson. Mayor Carla Moberly declared the motion passed. Ordinance 4185.





- b. Pay Plan for FY 2025/2026. Council Person House called for the clerk to give the second reading by title only of Bill No. 2025-08.

**Bill No. 2025-08 - An Ordinance approving the pay plans for the City of Clinton, Missouri for Fiscal Year 2025-2026.**

Council Person House made a motion to approve the second reading by title only of Bill No. 2025-08. Council Person Jones duly seconded the motion. A roll call vote was taken and the following was recorded: 7 Ayes: Brenda Elliott, Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 1 Absent: Cameron Jackson. Mayor Carla Moberly declared the motion passed. Ordinance 4186.

- c. Budget for FY 2025/2026. Council Person House called for the clerk to give the second reading by title only of Bill No. 2025-09.

**Bill No. 2025-09 - An Ordinance approving and adopting a Budget of Anticipated Cash Revenues and Expenses for the various funds and accounts of the City of Clinton, Missouri for the Fiscal Year Ending September 30, 2026 and appropriating the amounts set out for each item of General Operations and Capital Expenditures.**

Council Person House made a motion to approve the second reading by title only of Bill No. 2025-09. Council Person Jones duly seconded the motion. A roll call vote was taken and the following was recorded: 7 Ayes: Brenda Elliott, Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 1 Absent: Cameron Jackson. Mayor Carla Moberly declared the motion passed. Ordinance 4187.

**8. Committee Reports:**

- a. **Public Works Committee Report:** *Council Person House gave the following committee report:*

**1. Parks & Recreation**

- a. Aquatic Center Boilers: Recommend replace boilers for \$88,640, 2-0. For information only.
- b. Aquatic Center Seresco unit: Seresco is running. For information only.
- c. Aquatic Center Roof: RedHammer is still working on it. For information only.
- d. Request from Clinton FFA: Recommend approval, 2-0. Sponsors were found for the event. For information only.
- e. 5-year Park & Rec Plan: Park Board requests the Mayor appoint a planning committee. PWC supports, 2-0. COUNCIL: Council Person House made a motion to approve creating a committee to develop this plan. Council Person Jones duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.
- f. Donation of Hawkins property for Artesian Park: Property being surveyed. City will prepare deed for transfer. For information only.
- g. Artesian Pool: Slide pipes repaired. Mid-America Pool will soon begin repair of hairline cracks. For information only.



2. **Street**

- a. KDKD/Radford Media Group Trunk or Treat Closure: Recommend approval, 2-0. Street Department will provide cones, with sponsor setting cones. COUNCIL: Council Person House made a motion to approve the street closure request. Council Person Mount duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.
- b. Clinton High School Homecoming Parade Closure: Recommend approval, 2-0. COUNCIL: Council Person House made a motion to approve the street closure request. Council Person Jones duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

3. **Waste Water:** For information only.

- a. July Ops Report: Reviewed report.
- b. Oxidation Valves: AWR completed for \$5,000. Originally included in WWTP Improvement Project for \$30,000.
- c. WAS/RAS Pumps Replacement: Have 2 quotes, trying to get a third.
- d. WWTP Upgrade Project: Aerators arriving today. Electrical panels being installed. Ross working on option to install soft starts with aerators. Received a quote for \$10,000 for equipment that will replace the approved \$11,000/month rental. For information only.
- e. Stoneridge Regionalization Facility Plan: Information only.

b. **Public Safety Committee Report:** Council Person Jones gave the following committee report:

*Present at meeting: Council Persons Elliott, Jones and Shannon, Fire Chief Mark Manuel, Deputy Police Chief John Scott*

1. Agreement for body cameras and less-lethal equipment

**Resolution No. 23-2025 – A Resolution of the City Council of Clinton, Missouri approving a Cooperative Procurement Agreement between the City of Clinton (CITY) and Axon Enterprise, Inc. (AXON).**

Committee recommends approval 3/0. COUNCIL: Council Person Jones made a motion to approve Resolution No. 23-2025. Council Person House duly seconded the motion. Discussion held on the annual cost being \$69,780 for 5 years. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

2. C.A.R.E. Agreement Renewal

**Resolution No. 25-2025 - A Resolution of the City Council of Clinton, Missouri (CITY) approving an agreement between the City of Clinton and the Clinton Animal Rescue Endeavor (C.A.R.E.).**

Committee recommends approval 3/0. COUNCIL: Council Person Jones made a motion to approve Resolution No. 25-2025. Council Person Hills duly seconded the motion. Discussion held on the financial information submitted. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

3. Letter of Resignation: Committee recommends approval 3/0. COUNCIL: Council Person Jones made a motion to approve the resignation of Jack Blankenship with regrets. Council Person Henry duly seconded the motion. Discussion held on the annual cost being \$69,780 for 5 years. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.



4. Report on applicants for the open fire fighter positions. Testing was held with 14 of the applicants. Interviews were held with 7 of those. For information only.

c. **Finance Committee Report:** *Council Person Henry gave the following committee report:*

*Present at meeting: Council Persons Henry, Mount, House and Hills, Mayor Carla Moberly, City Administrator Christy Maggi, City Clerk Wendee Seaton, Chamber representatives*

1. Economic Development Services Agreement

**Resolution No. 24-2025 - A Resolution of the City of Clinton revising an agreement by and between the City of Clinton, Missouri (CITY), and the Greater Clinton Area Chamber of Commerce, Inc. (CHAMBER) for Economic Development Services.**

Discussion was held on the additional funds needed to cover both Mark Dawson and Larry Tucker's wages during training. Larry is a great choice for the position. He brings a lot of experience. A copy of the budget will be provided when available. COUNCIL: Council Person Henry made a motion to approve the Resolution No. 24-2025. Council Person Mount duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

2. Airport Premises Liability Insurance: The City's insurance provider, Star Insurance, does not provide this type of insurance. Committee recommends 3/0 to approve the premium but not for the optional coverages. COUNCIL: Council Person Henry made a motion to approve the Airport Premium Liability Insurance premium of \$4,562 but not the optional coverage. Council Person Hills duly seconded the motion. 7 Ayes; 0 Nays; 1 Absent. Mayor Carla Moberly declared the motion passed.

3. Monthly Financials Questions:

- a. Why was a tree removal cost \$7,100? The tree was very large and power lines were adjacent to the tree. Required special equipment.
- b. Was the scissor lift bought or rented? It was bought.
- c. What is the status of the Flock System? It is working and license plates are being read at multiple location around the city.

9. **Mayor's Report:**

- a. Thanked the C.A.R.E. organization for all that they do.

10. **City Administrator's Report:**

- a. The tree removal bids are due on October 2. The trees to be removed are ash trees.

11. **Unfinished Business:** None.

12. **New Business:** None.



13. **Closed Session:** Council Person House made a motion to adjourn to closed session pursuant to *RSMo. 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded; (12) Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.* Council Person Jones duly seconded the motion. A roll call vote was taken and following was recorded: 7 Ayes – Brenda Elliott, Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 1 Absent: Cameron Jackson. At 6:25 pm, Mayor Carla Moberly declared the motion passed and stated there would be a brief recess prior to convening in a closed session meeting. Council will not return to open session afterwards.

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City Clerk Wendee Seaton

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Mayor Carla Moberly



## OPEN CITY COUNCIL MEETING MINUTES

City Hall – 105 E. Ohio Street, Clinton, MO 64735

Monday, September 29, 2025 • 5:15 p.m.

The City Council of the City of Clinton, Missouri met Monday, September 29, 2025. Mayor Carla Moberly presided.

1. **Call to Order:** Mayor Carla Moberly called the meeting to order.

2. **Roll Call:**

Council Persons:

Present: Gene Henry, Rob Hills, Roger House, Austin Jones, Greg Shannon and Gary Mount

Absent: Brenda Elliott and Cameron Jackson

Others Present:

City Clerk Wendee Seaton, City Administrator Christy Maggi

3. **Unfinished Business**

a. Amend the FY 2024/2025 Budget. Council Person Jones called for the clerk to give the first reading by title only of Bill No. 2025-10.

**Bill No. 2025-10 - An Ordinance of the City Council of Clinton, Missouri amending the annual budget for the fiscal year ending September 30, 2025.**

Council Person Jones made a motion to approve the first reading by title only of Bill No. 2025-10. Council Person House duly seconded the motion. A roll call vote was taken and the following was recorded: 6 Ayes: Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 2 Absent: Brenda Elliott and Cameron Jackson. Mayor Carla Moberly declared the motion passed.

Council Person House made a motion to suspend the rules and have the second reading by title only of Bill No. 2025-10. Council Person Jones duly seconded the motion. A roll call vote was taken and the following was recorded: 6 Ayes: Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 2 Absent: Brenda Elliott and Cameron Jackson. Mayor Carla Moberly declared the motion passed.

Council Person Jones made a motion to approve the second reading by title only of Bill No. 2025-10. Council Person Henry duly seconded the motion. A roll call vote was taken and the following was recorded: 6 Ayes: Gene Henry, Rob Hills, Roger House, Austin Jones, Gary Mount and Greg Shannon; 0 Nays; 2 Absent: Brenda Elliott and Cameron Jackson. Mayor Carla Moberly declared the motion passed. Ordinance 4188.

17. **Adjournment:** With no further business, Council Person Jones made a motion to adjourn. Council Person Hills duly seconded the motion. 6 Ayes; 0 Nays; 2 Absent. At 5:23 pm, Mayor Carla Moberly declared the motion passed and adjourned the meeting.

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City Clerk Wendee Seaton

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Mayor Carla Moberly



City of  
**Clinton**  
MISSOURI

## OPEN PUBLIC WORKS COMMITTEE MEETING

City Hall – 105 E. Ohio Street

Tuesday, September 30, 2025 • 7:00 a.m.

COMMITTEE MEMBERS: ■ Roger House    □ Cameron Jackson    ■ Rob Hills

STAFF: ■ Christy Maggi    □ TJ Williams    □ Brad Combs    ■ Chuck Bailey

■ John McClendon    □ Trace Pemberton

CONTRACT STAFF: ■ Jon Patriarca (AWR)    □ Steve McKim (AWR)

GUESTS: □ Dustin Sterling (AWR)    ■ Mayor Carla Moberly    ■ Dan Gammil, C.A.R.E.

### 1. Waste Water

a. RAS/WAS Pump: Two quotes: JCI \$39,054 and Alliance Pump \$46,649.29. Recommend accept the JCI quote, 2-0.

b. WWTP Upgrade:

- Change Order #2: Approved by Mayor.
- E. Sludge Holding Basin: Ross is preparing cost estimates for 3 options, should receive estimates this week.

c. Stoneridge Sewer Connection Project:

- Pre-Design Report DRAFT: Staff reviewing draft, will provide comments to Garver.
- Sewer District Formation Update: Map of district has been completed. Will soon have election, authorized by Circuit Judge.

### 2. Parks & Rec

a. Hawkins Property – Plat of Survey: Plat provided to owner. City will prepare documents to receive donation of property.

b. Surplus Property Bids: Recommend accept bid of \$26 for Floor Machine and \$750 for Lift.

c. Aquatic Center Roof Project: TPO installed, waiting for metal caps. Redhammer to repair EIFS damage. Redhammer has contacted Helms to repair damage to roof drains. City gathering quote for concrete repairs, to be paid by Redhammer.

d. Soccer Complex Concession Stand: Engineer report does not support total loss. Staff will get quotes for repairs.

### 3. Community Development

a. Condemnation Updates:

- 209 W. Ohio: Property has been purchased. Process starts over. A "For Sale" sign, by new owner, has generated inquiries about zoning.
- 506 E. Grandriver: Still working to identify how to contact owner. Currently no response from mailing attempts. Will work with City Attorney to use alternate notification method.



City of  
**Clinton**  
MISSOURI

**4. Code Violations**

- a. Cars and junk at 920 E. Green: Code Enforcement Officer has made contact. No violations, currently.
- b. Off-premises signs: City staff will be more active with removing non-compliant signs from ROW.

**5. Animal Shelter**

- a. Drain system for West Side Kennels: City reps met at Shelter on Monday. Will soon have a proposal to address concerns.
- b. Roof: Will get quotes for shingle replacement.
- c. Outdoor Lighting for West Side: Contacted Evergy for pricing for outdoor light.



JCI Industries, Inc.  
1161 SE Hamblen Rd.  
Lee's Summit, MO 64081  
Tel: 816-525-3320

[www.jciind.com](http://www.jciind.com)

Thursday, September 18, 2025

Clinton MO, City of - City Hall  
105 E. Ohio  
Clinton, MO 64735

Phone: 660 885-6611

**Attention: Steve McKim**

Subject: Alliance Water - Clinton Second Yeomans Pump Replacement

Quotation #: SEQT-208290TWIL  
Please refer to this number when ordering

Steve McKim:

JCI Industries, Inc. would like to thank you for the opportunity to provide a proposal on the above referenced service. We appreciate the opportunity to provide our equipment and services. Please contact us if you have any questions regarding this offering. Thank you.

Best regards,

*Trever Wilson*

Trever Wilson

Service Engineer  
JCI Industries, Inc.

*Mark Swendrowski*

Mark Swendrowski

Sales Engineer  
JCI Industries, Inc.  
816-803-9607





JCI Industries, Inc.  
1161 SE Hamblen Rd.  
Lee's Summit, MO 64081  
Tel: 816-525-3320

[www.jciind.com](http://www.jciind.com)

Thursday, September 18, 2025

Quote #: SEQT-208290TWIL

Item	Description	Qty	Unit Price
1.00	<b>Flygt 3102.920-0592</b> <ul style="list-style-type: none"><li>• Replacement Model: Chicago Yeomans</li><li>• Impeller Style: N (semi-open vane)</li><li>• Impeller Code: 422</li><li>• Installation Type: T (Dry Pit Stand Mounted)</li><li>• Hard Iron Impeller</li><li>• 6X6" Discharge</li><li>• 5.5HP</li><li>• 460V</li><li>• 3Ph</li><li>• 50' Power cable</li><li>• FLS Included</li><li>• Stand</li><li>• Elbow</li><li>• Mini-Cas &amp; Socket Base</li></ul>	1	\$15,461.00
2.00	<b>JCI Field Service Flygt Pump Installation.</b> <ul style="list-style-type: none"><li>• Unwire existing pump</li><li>• Remove existing pump</li><li>• Modify base as needed</li><li>• Install base elbow</li><li>• Grout base elbow</li><li>• Install new Flygt pump</li><li>• Modify piping as needed</li><li>• Wire in new pump and minicas relay</li><li>• Startup and test system</li></ul>	1	\$23,593.00
<b>TOTAL</b>			<b>\$39,054.00</b>

**Customer Responsibilities:**

- Dispose of removed equipment and materials
- Isolate and drain system prior to JCI arrival

**Clarifications and Exceptions**

- Any delays not caused by JCI or additional work scope may be subject to additional charges

**Existing equipment foundations, bases, piping, and electrical conditions:**

- JCI is not responsible for existing conditions.
- JCI to utilize existing equipment unless specified in scope of work.
- Repairs will be completed to industry standards.
- Customer is responsible for the disposal of removed or replaced equipment and material unless specified in the JCI scope of work.



JCI Industries, Inc.  
 1161 SE Hamblen Rd.  
 Lee's Summit, MO 64081  
 Tel: 816-525-3320

[www.jciind.com](http://www.jciind.com)

Terms & Conditions	
Lead Time 10-12 Weeks After Receiving Order	Payment Terms NET 30
Shipping Method JCI Field Service	Shipping Terms Prepaid and Added to Invoice
F.O.B. Warehouse	Thank you for the opportunity to present this quote! Due to the ongoing uncertainty surrounding tariffs, supply chain volatility, and other market conditions beyond our control, all pricing is subject to change without notice. Final pricing will be determined at the time of acknowledgement. We appreciate your understanding in this dynamic environment.

# Estimate

A DXP Company as of 11.1.2023  
627 S. Cottage St., Ste 205  
Independence, MO 64050  
Tel. 816-833-8109 Fax 816-833-8035

Date	Estimate #
9/26/2025	9-26-25MP

To: City of Clinton- Water Res  
Alliance Water Resources  
1101 Vansant  
Clinton, MO 64735

Phone 660-885-6611 (PLANT)  
Fax  
Cell

Item	Description	Amount
Field Labor	Alliance Pump is pleased to offer the following quote to replace one Yeoman's dry pit submersible pump and install one new Ebara Dry pit submersible pump, with new discharge piping & stainless steel hardware & one new Weg 15 hp VFD once the new equipment has been installed the system will be tested for proper operation.	13,365.00
Matls-New	One -Ebara DDLFMU6114, 15 hp, 230/460 volt, 3 ph, 900 RPM dry pit submersible pump 6" x 8" suction & discharge w /30'of power & control cable and thermal & seal protection design condition of 500 GPM @ 10 TDH. { VFD must be used to operate this pump }	26,832.00
Matls-New	One - Ebara EPMR4A, Thermal & Seal Fail Control Relay	714.29
Matls-New	One - Weg CFW 11 VFD, 15 hp, 460 volt, 3 ph, 24 amp, w/ remote key pad and cable	2,161.00
Matls-New	Electrical Supplies, conduit fittings, wire, Misc materials	715.00
Matls-New	Discharge piping materials, Victaulic fittings, stainless steel hardware	2,112.00
Service Truck Charge	Service Truck Charge	750.00
	Allow 10-12 weeks delivery ARO on the pumping equipment	

<b>Total</b>	<b>\$46,649.29</b>
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Total does NOT include Freight  
and Taxes

By signing below, Customer accepts Quote and agrees to make full payment within 30 days of completion of project as described above. It is based on our evaluation and does not include material price increase or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has started. The cost quoted is good for thirty days. (Clerical errors are subject to correction) The title to the merchandise and personal property covered by this invoice shall remain vested in Alliance Pump & Mechanical Service, Inc. until the purchase price is paid in full. If quote is accepted please indicate so on the line below. Please mail or fax response to the address or fax number listed above.

JOB AUTHORIZED BY \_\_\_\_\_  
PO # \_\_\_\_\_

Date: \_\_\_\_\_

Estimated By KELLY

Date of Issuance: <b>9/19/2026</b>	Effective Date: <b>9/19/2026</b>
Owner: <b>City of Clinton, Missouri</b>	Owner's Contract No.: <b>NA</b>
Contractor: <b>David E. Ross Construction Co.</b>	Contractor's Project No.: <b>NA</b>
Engineer: <b>HDR Engineering, Inc.</b>	Engineer's Project No.: <b>10140680</b>
Project: <b>TO 13 Clinton Wastewater Treatment Plant Improvements</b>	Contract Name: <b>NA</b>

The Contract is modified as follows upon execution of this Change Order:

**Description:**

This change order adds the following:

1. The changes proposed in the letter from Ross Construction dated 9/12/2025(updated 9/15/2025) attached, for CPR-2 Temporary Electrical for two Floating Mixers, totaling \$9,623.28
2. The changes proposed in the letter from Ross Construction dated 8/4/2025 attached, for CPR-1 Replace Mini Load Center at the sludge basins due to its deteriorated condition, totaling \$5,007.38

This results in a total cost for this change order of \$14,630.66

Attachments: 1. Letter from Ross Construction Dated 9/12/2025(updated 9/15/2025)  
2. Letter from Ross Construction Dated 8/4/2025

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price:	Original Contract Times:
\$ 4,123,800.00	Substantial Completion: <u>420</u>
	Ready for Final Payment: <u>450</u>
	days
<u>Decrease</u> from previously approved Change Orders No. <u>0</u> to No. <u>1</u> :	Increase from previously approved Change Orders No. <u>NA</u> to No. <u>NA</u> :
\$ 375,197.00	Substantial Completion: <u>NA</u>
	Ready for Final Payment: <u>NA</u>
	days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 3,748,603.00	Substantial Completion: <u>420</u>
	Ready for Final Payment: <u>450</u>
	days
<u>Increase</u> of this Change Order:	Increase of this Change Order:
\$ 14,630.66	Substantial Completion: <u>0</u>
	Ready for Final Payment: <u>0</u>
	days or dates
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 3,763,233.66	Substantial Completion: <u>420</u>
	Ready for Final Payment: <u>450</u>
	days

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: <u>[Signature]</u>	By: <u>[Signature]</u>
Engineer (if required)	Owner (Authorized)	Contractor (Authorized Signature)
Title: <u>Engineer</u>	Title: <u>Mayor</u>	Title: <u>PROJECT MANAGER</u>
Date: <u>9/19/2025</u>	Date: <u>9/25/2025</u>	Date: <u>9/19/2025</u>

CPM

9.25.25



# ROSS CONSTRUCTION

Engineers & Contractors

9/12/2025(updated 9/15/25)

Scott Fleming, P.E.  
HDR Engineering, Inc.  
10450 Holmes Road, Suite 600  
Kansas City, MO 64131

Subject: CPR-02 Temporary Electrical for two Floating Mixers

This letter is in reference to providing temporary electrical and VFD's for two new Floating Mixers until the permanent VFD's arrive. We will reuse existing wire for the temporary VFD's. The temporary VFD's are NEMA 1, so we will construct a temporary housing to keep them watertight. Our costs are as follows.

NEMA 1 Drives - OJ Dupree	\$ 3,882.00
Ross Construction OH&P(15%)	No Charge
Electrical - Max Electric	\$ 5,646.00
Ross Construction OH&P(5%)	No Charge
Ross Labor - 0 hours @ \$90	No Charge
Ross Supervision - 8 hours @ \$108	No Charge
Subtotal	\$ 9,528.00
Bond(1%)	\$ 95.28
<b>Total Cost</b>	<b>\$ 9,623.28</b>

OJ Dupree is offering a \$500.00 credit for the return of the VFD's.

If you have any questions please call me at 816-737-2953.

Sincerely,



Matt Gustin  
Project Manager

# ROSS CONSTRUCTION

Engineers & Contractors

August 4, 2025

Scott Fleming, P.E.  
HDR Engineering, Inc.  
10450 Holmes Road, Suite 600  
Kansas City, MO 64131

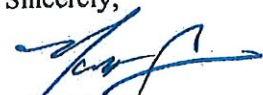
Subject: CPR-01 Replace Mini Load Center

This letter is in reference to the request for pricing to replace the existing Mini Load Center. Our costs are as follows.

Mini Load Center - Max Electric	\$ 4,516.00
Ross Construction- Subcontractors OH&P(5%)	\$ 225.80
Subtotal	\$ 4,741.80
Ross Labor - 0 hours @ \$88	\$ -
Ross Supervision - 2 hours @ \$108	\$ 216.00
Bond(1%)	\$ 49.58
<b>Total Cost</b>	<b>\$ 5,007.38</b>

If you have any questions please call me at 816-737-2953.

Sincerely,



Matt Gustin  
Project Manager

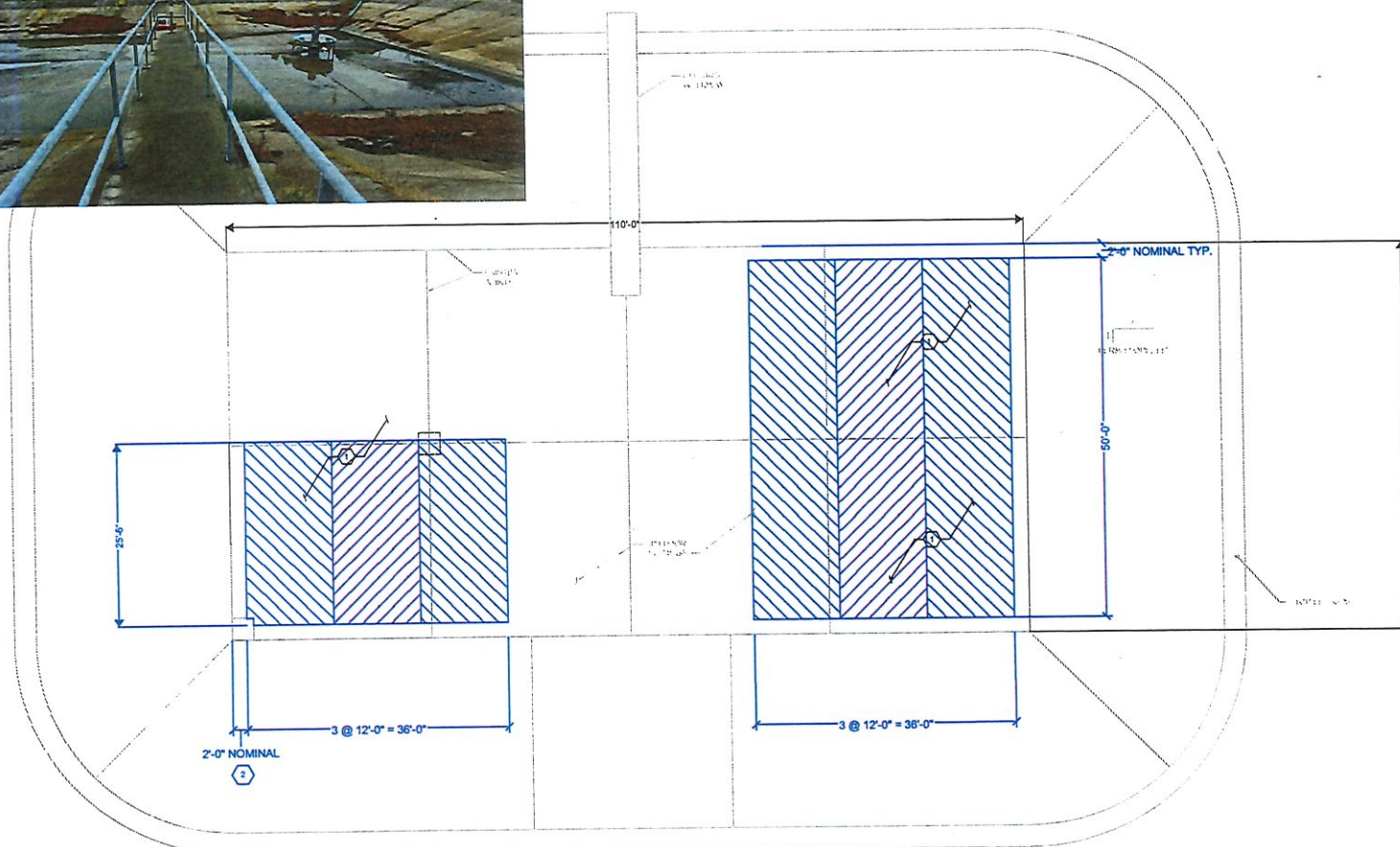


#### GENERAL NOTES:

1. CONTRACTOR TO FIELD LOCATE EXISTING STRUCTURES AND MATERIAL TYPES PRIOR TO CONSTRUCTION OF NEW FACILITIES.

#### KEYNOTES: (1)

1. SAWCUT AND REMOVE EXISTING CONCRETE AND PLASTIC MEMBRANE IN STRIPS AS SHOWN. IF SUBGRADE CONDITIONS ARE POOR, REMOVE SINGLE STRIPS AND WORK FROM ADJACENT SLAB. MULTIPLE STRIPS MAY BE REMOVED TOGETHER IF SUBGRADE CONDITIONS PERMIT.
2. TYPICAL DISTANCE, OR LESS AS REQUIRED TO REMOVE DAMAGED CONCRETE.



#### STRUCTURAL DEMOLITION PLAN

1/8" = 1'-0"

#### ALTERNATIVE 1 - PARTIAL SLAB REPLACEMENT

City of Clinton, Missouri  
WWTP Improvements - TO 13

EAST SLUDGE HOLDING BASIN  
STRUCTURAL DEMOLITION PLAN



FILENAME: 70X101.dwg  
SCALE: AS NOTED

SHEET  
70X101A



HDR  
MISSOURI CERTIFICATE OF  
AUTHORITY #000-456  
10450 HOLMES ROAD, SUITE 600  
KANSAS CITY, MO 64131  
816-380-0700

#### 9-09-25 PRELIMINARY ALTERNATIVES FOR SELECTION AND PRICING

ISSUE	DATE	DESCRIPTION
1	08-2025	CHANGE ORDER NO. 2
0	08-2024	CONFORMING TO BID SET

PROJECT MANAGER	SCOTT FLEMING
PROCESS / CIVIL	S. FLEMING
STRUCTURAL	A. HOPSON
ELECTRICAL / I&C	K. BOYD, III
PROJECT NUMBER	10140680



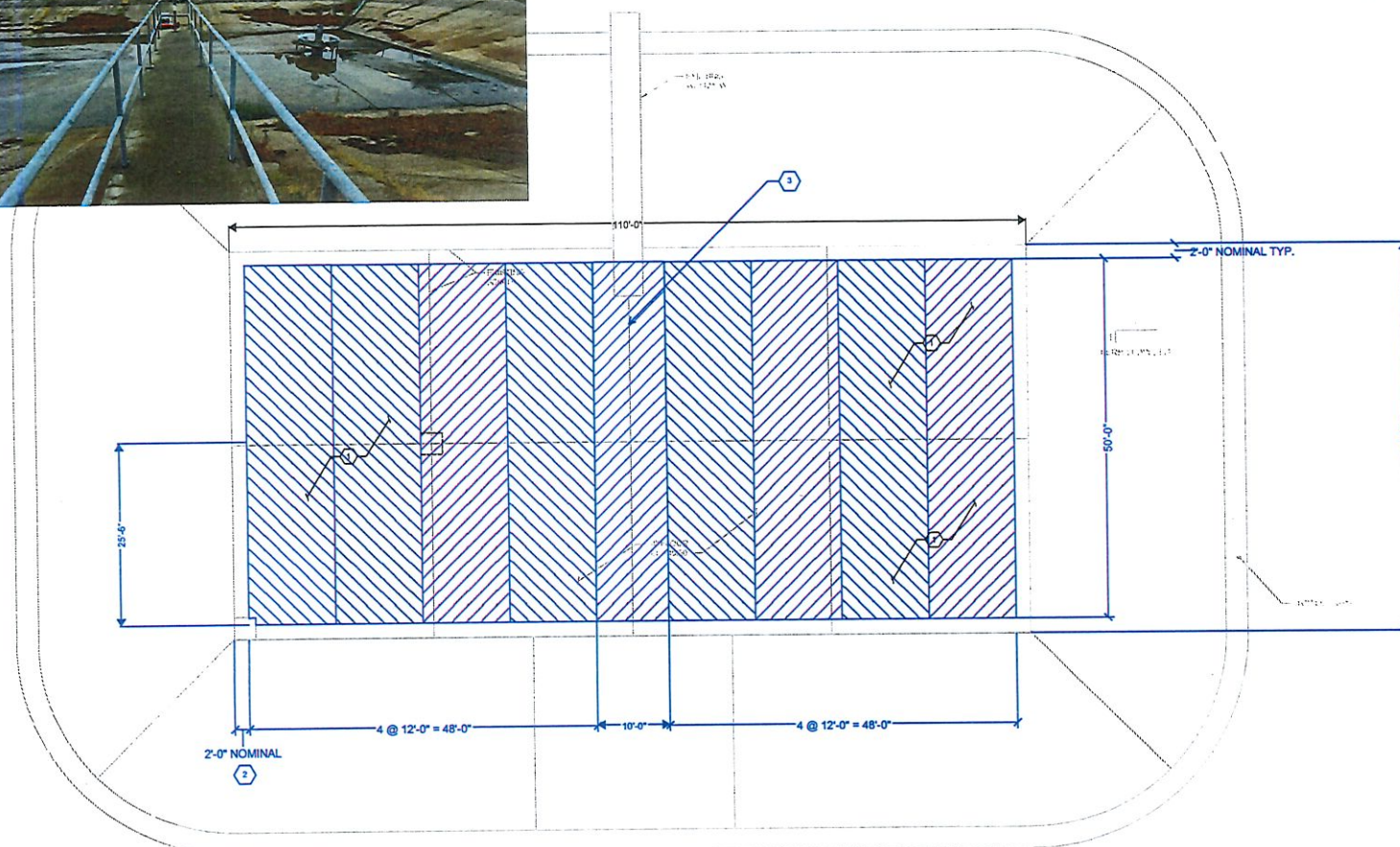


**GENERAL NOTES:**

- CONTRACTOR TO FIELD LOCATE EXISTING STRUCTURES AND MATERIAL TYPES PRIOR TO CONSTRUCTION OF NEW FACILITIES.

**KEYNOTES:** (1)

- SAWCUT AND REMOVE EXISTING CONCRETE AND PLASTIC MEMBRANE IN STRIPS AS SHOWN. IF SUBGRADE CONDITIONS ARE POOR, REMOVE SINGLE STRIPS AND WORK FROM ADJACENT SLAB. MULTIPLE STRIPS MAY BE REMOVED TOGETHER IF SUBGRADE CONDITIONS PERMIT.
- TYPICAL DISTANCE, OR LESS AS REQUIRED TO REMOVE DAMAGED CONCRETE.
- PLATFORM SUPPORT TO REMAIN IN PLACE.



**STRUCTURAL DEMOLITION PLAN**  
1/8" = 1'-0"

**ALTERNATIVE 2- FULL SLAB REPLACEMENT**

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04/22/2025 2:58 PM  
KJH/RL P&T



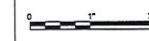
HDR  
MISSOURI CERTIFICATE OF  
AUTHORITY #000-856  
10450 HOLMES ROAD, SUITE 600  
KANSAS CITY, MO 64131  
816-360-2100

9-09-25 PRELIMINARY ALTERNATIVES FOR SELECTION AND PRICING		
ISSUE	DATE	DESCRIPTION
1	09-2025	CHANGE ORDER NO. 2
0	09-2024	CONFORMING TO BID SET

PROJECT MANAGER		SCOTT FLEMING
PROCESS / CIVIL		S. FLEMING
STRUCTURAL		A. HOPSON
ELECTRICAL / I&C		K. BOYD, III
PROJECT NUMBER		10140680

City of Clinton, Missouri  
WWTP Improvements - TO 13

EAST SLUDGE HOLDING BASIN  
STRUCTURAL DEMOLITION PLAN



FILENAME 70X101.dwg  
SCALE AS NOTED

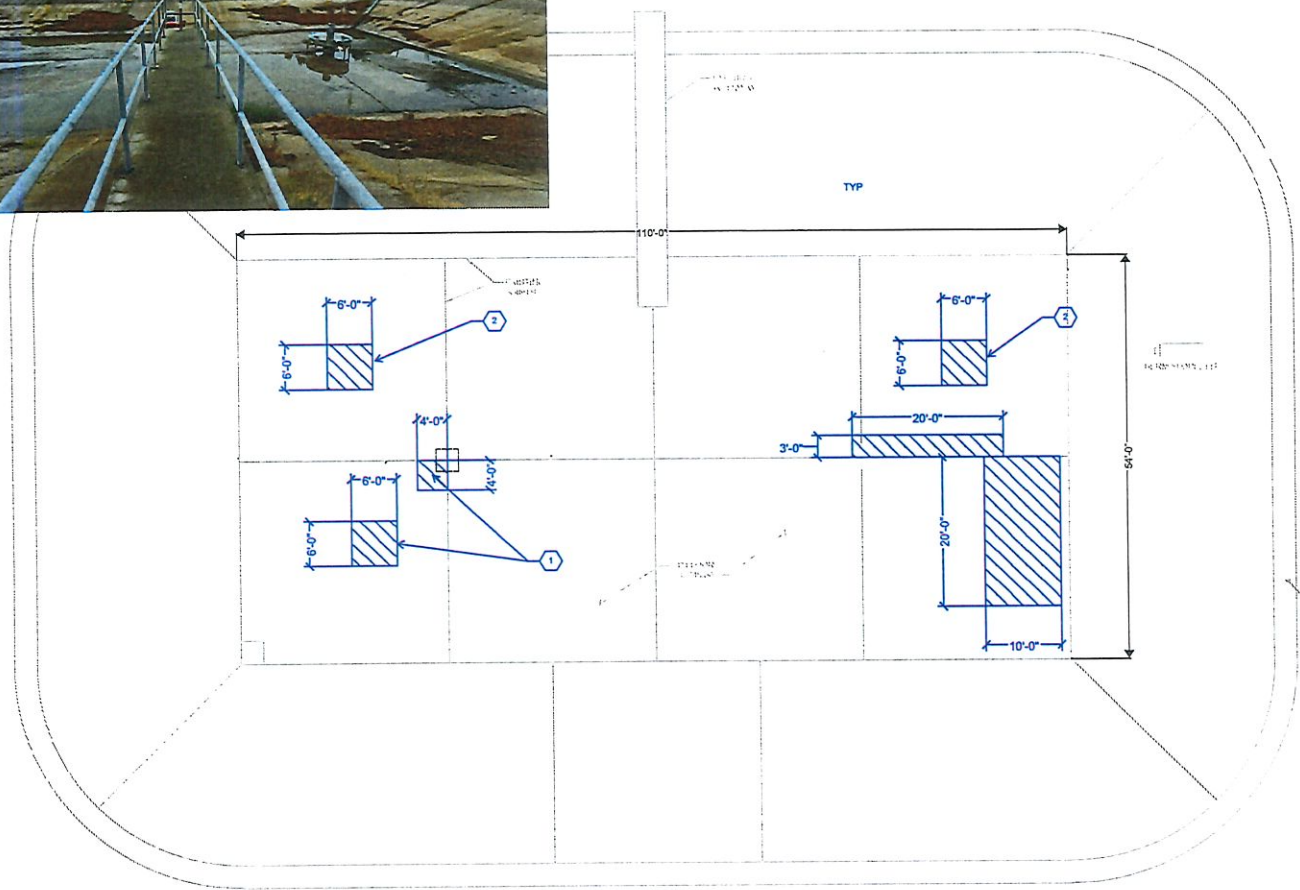
SHEET  
70X101B





**GENERAL NOTES:**  
 1. CONTRACTOR TO FIELD LOCATE EXISTING STRUCTURES AND MATERIAL TYPES PRIOR TO CONSTRUCTION OF NEW FACILITIES.

**KEYNOTES:** (1)  
 1. SAWCUT AND REMOVE EXISTING CONCRETE AND PLASTIC MEMBRANE AT APPROXIMATE LOCATIONS SHOWN, CORRESPONDING TO EXISTING BASIN CRACKING AND DAMAGE, TYP. EXCAVATE MIN. 12" MATERIAL BELOW SLAB.  
 2. REMOVAL LOCATIONS CENTERED IN EXISTING SLAB PANEL. REMOVE AS DESCRIBED IN KEYNOTE 1.



**STRUCTURAL DEMOLITION PLAN**  
 1/8" = 1'-0"

**ALTERNATIVE 3 - SLAB OVERLAY**

70X101.dwg  
 8/10/2025 2:55 PM  
 Kujala P



HDR  
 MISSOURI CERTIFICATE OF  
 AUTHORITY #000456  
 10450 HOLMES ROAD, SUITE 600  
 KANSAS CITY, MO 64131  
 816-380-2700

9-09-25 PRELIMINARY ALTERNATIVES FOR SELECTION AND PRICING		
ISSUE	DATE	DESCRIPTION
1	08-2025	CHANGE ORDER NO. 2
0	08-2024	CONFORMING TO BID SET

PROJECT MANAGER: SCOTT FLEMING	
PROCESS / CIVIL	S. FLEMING
STRUCTURAL	A. HOPSON
ELECTRICAL / I&C	K. BOYD, III
PROJECT NUMBER: 10140580	

City of Clinton, Missouri  
 WWTP Improvements - TO 13



FILENAME: 70X101.dwg  
 SCALE: AS NOTED

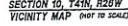
EAST SLUDGE HOLDING BASIN  
 STRUCTURAL DEMOLITION PLAN

SHEET  
 70X101C

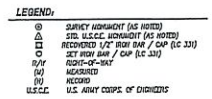
## CLINTON, HENRY COUNTY, MISSOURI

AN ORIGINAL SURVEY OF A PORTION OF A QUIT CLAIM DEED  
RECORDED IN HENRY COUNTY DEED BOOK 2024 AT PAGE 554.  
BEING A PART OF THE SOUTHWEST QUARTER OF SECTION 10,  
TOWNSHIP 41 NORTH, RANGE 26 WEST OF THE 5TH P.M.,  
AT THE REQUEST OF CITY OF CLINTON (CHRISTI MAGGI)

8. THE SURVEYOR HAS NOT MADE AN ASSESSMENT AS TO WHETHER THE SEWAGE TREATMENT FACILITIES THAT SERVE THIS TRACT MEET APPLICABLE CNR REGULATIONS CONCERNING LOT SIZE, SETBACK REQUIREMENTS, ETC.



1

[illegible]

WHITEHEAD CONSULTANTS, INC FIELD CREW  
FIELD WORK PERFORMED ON 09/04/2025.  
CITY: MASON HART

**CERTIFICATION**  
I HEREBY CERTIFY THAT THIS SURVEY AND PLAN WAS PREPARED BY ME OR UNDER MY  
DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE  
LAWS OF THE STATE OF MISSOURI. THIS SURVEY HAS BEEN EXECUTED IN ACCORDANCE  
WITH THE CURRENT MISSOURI STANDARDS FOR PROPERTY BOUNDARY SURVEYS (20  
CSR 2030-16).

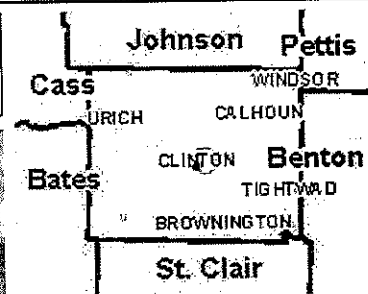
PART OF THE SW 1/4 OF SECTION 10,  
TOWNSHIP 41 NORTH, RANGE 26 WEST, 5TH P.  
CLINTON, HENRY COUNTY, MISSOURI

**Whitehead Consultants, Inc.**  
Engineers, Surveyors  
114 NORTH MAIN STREET  
P.O. BOX 461  
CLINTON, MISSOURI 64726  
Phone: (880) 885-8311  
Fax: (880) 885-8447

DATE	DRAWN BY	CHECKED BY	JOB NO.	SCALE	SHEET
10-10-2008	10000	10000	10000-10000	1:1	1

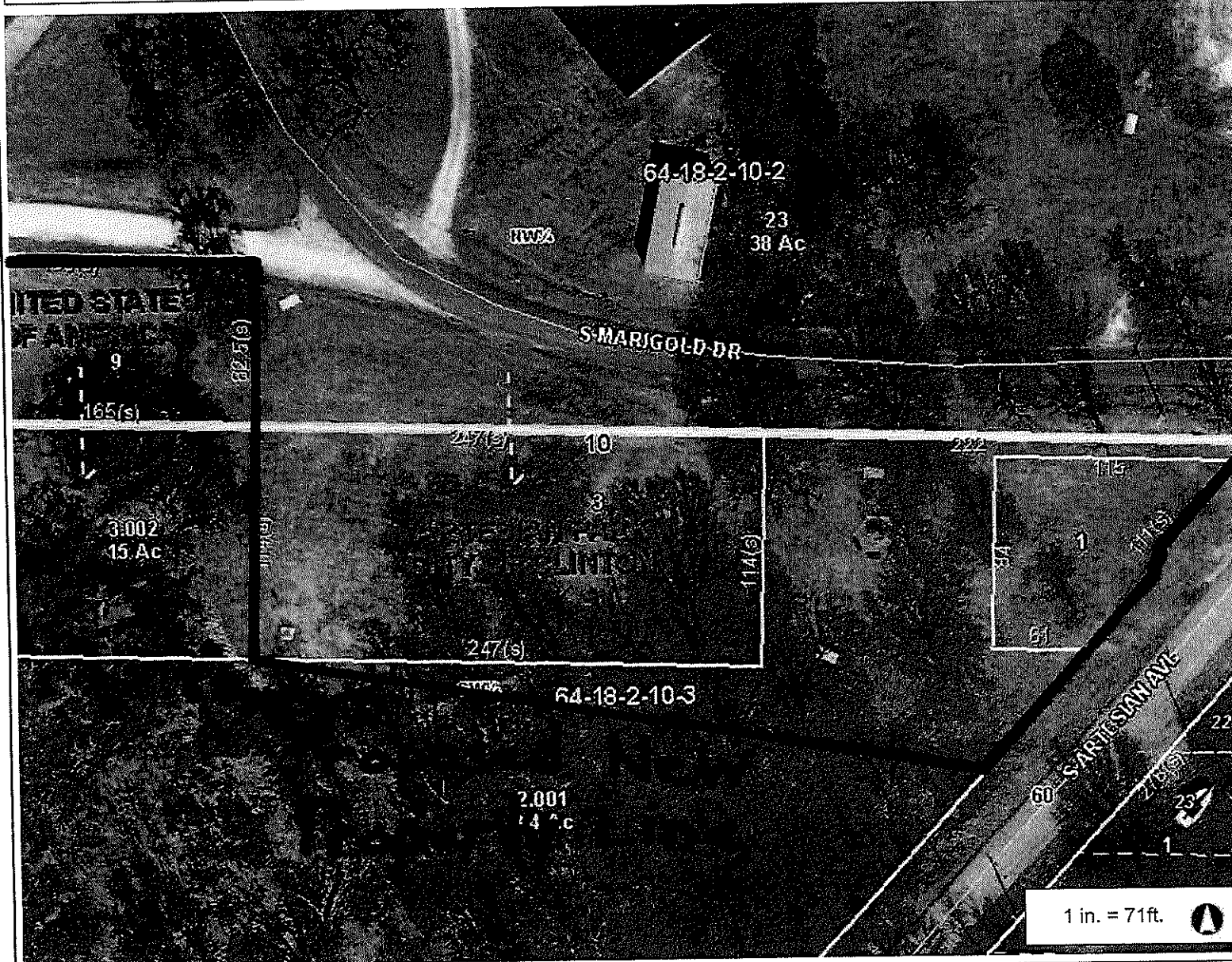
H.C. S.R.B. 2023 AT PAGES 153-154

# Combined City and Hawkins property



## Legend

- Address Pt
- Road Centerline
- <all other values>
- STATE LETTERED HIGHWAY
- STATE NUMBERED HIGHWAY
- BLL
- Parcel
- Parcel Number/Acres
- Land Hook
  - Dashed Land Hook
  - Solid Land Hook
- Lot
- Tract
- Right of Way
- Corporate Limit Line
- Surrounding Counties
- Qtr Section
- County Boundary
- Map Index
- Katy Trail
- Railroad



## Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

# BID RESULTS

9/24/2025

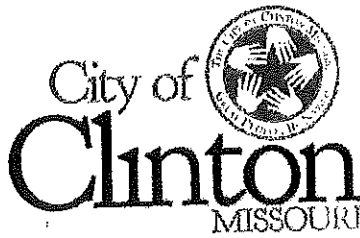
Project for Bid: **2000 Nobles 2401 Floor Machine**

Department: **Park & Rec**

## VENDORS

	J. W. Gilkey (660)492-2012	
Bid Amount	\$26.00	





# REQUEST FOR BID

SEALED BIDS TO BE RECEIVED NO LATER THAN:

**Wednesday, September 24, 2025 at 10:00 AM CST**

## **BID ITEM: 2000 Nobles 2401 Floor Machine**

The City of Clinton Park Department will be accepting sealed bids on the following surplus item:

- 2000 Nobles 2401 floor machine
- Battery powered with charger
- \*\*\*Doesn't put water down on floor, will need repair.
- Everything else works as it should
- Sold As Is – No Warranty

For questions regarding the Floor Machine or to make arrangements to view the Floor Machine, please contact John McClendon (660)525-4114 between the hours of 8am to 4pm, Monday thru Friday. Surplus item can be viewed at the Park Maintenance Shop located at 723 W. Tulip Street.

**Sealed bids should be sent to the attention of Deborah Nelson – "Floor Machine"** and may be mailed to City of Clinton, 105 E. Ohio Street, Clinton, MO 64735; dropped off at City Hall; faxed with a cover sheet to 660-885-2023 or emailed to [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com).

Bids submitted after the deadline will be rejected.

*The City of Clinton reserves the right to reject any and all bids or on each item separately or as a whole, to waive informalities or irregularities, to negotiate contract terms and options with the successful low bidder, and to contract for the bid to other than the lowest bidder in the best interest of the City of Clinton to the extent allowable by law.*

BID AMOUNT: \$26.<sup>00</sup>/<sub>100</sub>

**SIGNATURE**

Name: J. W. Gilkey

Phone #: 660-492-2012

Email: \_\_\_\_\_

Date: 9-22-2025

By: J. W. Gilkey  
(Authorized Representative)

# BID RESULTS

9/24/2025

Project for Bid: **2000 Genie AWP-30s One Man Lift**

Department: **Park & Rec**

## VENDORS

	J. W. Gilkey (660)492-2012	Juan Hilario (660)924-3031 jjrhilario@gmail.com
Bid Amount	\$276.00	\$750.00



# REQUEST FOR BID

SEALED BIDS TO BE RECEIVED NO LATER THAN:

**Wednesday, September 24, 2025 at 10:00 AM CST**

## **BID ITEM: 2000 Genie AWP-30s One Man Lift**

The City of Clinton Park Department will be accepting sealed bids on the following surplus item:

- 2000 Genie AWP-30s one man lift
- 30' Lift
- Plug in, No Battery
- Sold As Is – No Warranty

For questions regarding the Lift or to make arrangements to view the Lift, please contact John McClendon (660)525-4114 between the hours of 8am to 4pm, Monday thru Friday. Surplus item can be viewed at the Park Maintenance Shop located at 723 W. Tulip Street.

**Sealed bids should be sent to the attention of Deborah Nelson – "Lift Bid"** and may be mailed to City of Clinton, 105 E. Ohio Street, Clinton, MO 64735; dropped off at City Hall; faxed with a cover sheet to 660-885-2023 or emailed to [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com).

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BID AMOUNT: \$276.00

**SIGNATURE**

Name: J. W. Gilkey

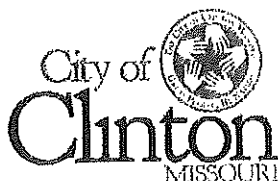
Phone #: 660-492-2012

Email: -

By: *J. W. Gilkey*  
(Authorized Representative)

Date: 9-22-2025

105 E. Ohio, Clinton, MO 64735 • Office: (660) 885-6121 • Fax: (660) 885-2023  
Email: [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com)



## REQUEST FOR BID

SEALED BIDS TO BE RECEIVED NO LATER THAN:

**Wednesday, September 24, 2025 at 10:00 AM CST**

### **BID ITEM: 2000 Genie AWP-30s One Man Lift**

The City of Clinton Park Department will be accepting sealed bids on the following surplus item:

- ◊ 2000 Genie AWP-30s one man lift
- ◊ 30' Lift
- ◊ Plug in, No Battery

For questions regarding the Lift or to make arrangements to view the Lift, please contact John McClendon (660)525-4114 between the hours of 8am to 4pm, Monday thru Friday. Surplus item can be viewed at the Park Maintenance Shop located at 723 W. Tulip Street.

Sealed bids should be sent to the attention of Deborah Nelson – "Lift Bid" and may be mailed to City of Clinton, 105 E. Ohio Street, Clinton, MO 64735; dropped off at City Hall; faxed with a cover sheet to 660-885-2023 or emailed to [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com).

Bids submitted after the deadline will be rejected.

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BID AMOUNT: **\$750.00**

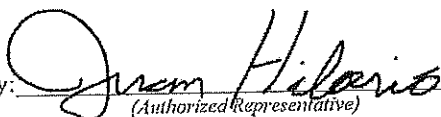
SIGNATURE

Name: **Juan Hilario**

Phone #: **660-924-3031**

Email: **[jjrhilario@gmail.com](mailto:jjrhilario@gmail.com)**

Date: **09-22-2025**

By:   
(Authorized Representative)

105 E. Ohio, Clinton, MO 64735 • Office: (660) 885-6121 • Fax: (660) 885-2023  
Email: [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com)





September 26, 2025

Via electronic and regular mail  
[cmaggi@cityofclintonmo.com](mailto:cmaggi@cityofclintonmo.com)

City of Clinton  
105 E Ohio St  
Clinton, MO 64735

RE: Insured: City of Clinton  
Policy No.: CP 0986583  
Date of Loss: On or around May 3, 2025  
Claim No.: PR2025004274

Dear City of Clinton:

I am a Claims Representative for Meadowbrook, Inc., administering claims on behalf of Star Insurance Company. This letter is to advise you as to the status of your claim for vehicle damages to your building which occurred on or around May 3, 2025 for the property located at or near Carles E Clavird Dr Clinton, MO.

As you are aware, we have retained the services of Amanda Wright with Crawford and Company to assist us in the investigation of the claim and determination of the damages resulting from this incident. We also retained the services of YA Engineering to further investigate the scope and extent of damages resulting from the incident. We understand their inspection took place August 14, 2025.

Based on the engineering report provided and their findings, a complete demo of the building is not needed in order to enact the necessary repairs. The engineering findings provided also support the estimated loss and initial actual cash value settlement provided August 12, 2025. A copy of the report and previous estimate has been included for your review. You may follow up with Crawford and Company regarding their initial estimate if any scope or cost of the repairs may need reviewed again.

If you have any questions or concerns, please feel free to contact me at the letterhead address or telephone number.

Sincerely,

**STAR INSURANCE COMPANY**

Christopher Scott  
Sr Claims Representative

CS/pjh

Enclosures: Report, Estimate

Christopher Scott  
Sr Claims Representative  
[Christopher.Scott@ameritrustgroup.com](mailto:Christopher.Scott@ameritrustgroup.com)  
Mailing Address: P.O. Box 219559 Kansas City, MO 64121-9559  
Phone: 800-825-9489 Fax: 614-895-7040 Direct Line: 614-543-7403

[www.ameritrustgroup.com](http://www.ameritrustgroup.com)

## Conclusions and Recommendations

Based on our inspection and the information discussed above, we have reached the following conclusions:

1. The lateral displacement of the east wall, as well as the broken wall framing members, displaced insulation, and torn steel wall panels throughout the east wall, were caused by the vehicle impact to the building.
2. Broken PVC piping at three locations, bent copper tubing, and a shattered sink along the west wall of the storage area, as well as a bent and scraped freezer and hot water heater, are the result of the vehicle impact on May 3, 2025.
3. No roof framing members or connections are fractured, split, or displaced as a result of the vehicle impact on May 3, 2025.
4. If any damage is found to roof or wall framing members when access is available, it is our recommendation that any structurally damaged building components be reconstructed or re-built using similar quality material as per the adopted governing codes and standards.
5. The east wall requires complete reconstruction. To repair the out of plumb (or racked) condition exhibited by the wall, it would likely require removing the interior and exterior components and cladding to allow the wood-framed wall to be constructed or configured to a plumb condition.

## Closing

YAES appreciates the opportunity to assist Crawford Global Technical Services with this project. This report addresses the results of work completed to date. Should additional information become available, we reserve the right to amend, as warranted, any of our conclusions. Please call Mr. Rineholt at 337-852-2018 if you have any questions or require additional services related to this project.

Sincerely,

**YA Engineering Services, LLC**

**Evan Rineholt, PE**

**Summary for  
Dwelling**  
**Summary for All Items**

Line Item Total	19,888.83
Material Sales Tax	598.30
Overhead	2,048.72
Profit	2,048.72
<b>Replacement Cost Value</b>	<b>\$24,584.57</b>
Less Depreciation	(2,591.87)
<b>Actual Cash Value</b>	<b>\$21,992.70</b>
Less Deductible	(5,000.00)
<b>Net Claim</b>	<b>\$16,992.70</b>
Total Recoverable Depreciation	2,591.87
<b>Net Claim if Depreciation is Recovered</b>	<b>\$19,584.57</b>







City of  
**Clinton**  
MISSOURI

## **PUBLIC SAFETY COMMITTEE OPEN MEETING AGENDA**

City Hall • 105 E. Ohio Street, Clinton, MO

Tuesday, October 7, 2025 • 5:45 p.m.

### **Present:**

COMMITTEE MEMBERS: ☐ Austin Jones ☐ Greg Shannon ☐ Brenda Elliott

PUBLIC SAFETY: ☐ Fire Chief Mark Manuel ☐ Deputy Fire Chief Matt Willings  
☐ Deputy Police Chief John Scott

GUESTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. The Fire Department has extended employment offers to Shain Kaiser and Bradie Kresse to fill the two vacant positions. Both have accepted and they will begin their employee orientation week on October 6, 2025.

2. Missouri Blue Shield Grant Program

**Bill No. 2025-11 - An Ordinance of the City of Clinton regarding a grant agreement between the City of Clinton (CITY) and the Missouri Department of Public Safety (MO DPS).**

# 45834 - Mobile Device Forensics

## Application Details

Funding Opportunity: 44217-SFY 2026 Missouri Blue Shield Grant Program (MBSGP)  
Funding Opportunity Due Date: Sep 9, 2025 4:00 PM  
Program Area: Missouri Blue Shield Grant Program  
Status: Under Review  
Stage: Final Application  
  
Initial Submit Date: Aug 13, 2025 10:48 AM  
Initially Submitted By: Shane Lawson  
Last Submit Date: Aug 26, 2025 8:13 AM  
Last Submitted By: Shane Lawson

## Contact Information

### Primary Contact Information

Name: Salutation Shane Lawson  
First Name Last Name  
  
Job Title\*: Detective  
Email\*: s.lawson@clintonmopd.com  
Mailing Address\*: 101 E. Ohio St.  
  
Clinton Missouri 64735  
City State/Province Postal Code/Zip  
  
Phone\*: (660) 885-2679 Ext.  
Phone  
###-###-####  
  
Fax: (660) 885-7096  
###-###-####

### Organization Information

Applicant Agency\*: Clinton, Police Department  
Organization Type\*: Government  
Organization Website:  
Federal Tax ID#: 446000164 00  
9 digits (no hyphen) Tax ID Extension  
DUNS #: 003422540  
9-digit number  
Unique Entity ID\*: DVN6H2CQF3Y6  
MOVERS Supplier ID: 1011975  
MOVERS Address Name: City Hall

SAM/CCR CAGE Code: 5NCN0 08/17/2021  
Valid Until Date

Mailing Address\*: 101 E. Ohio St.

County\*: Clinton Missouri 64735- 2131  
City State/Province Postal Code/Zip +4

Congressional District\*: 04  
Hold "CTRL" to add additional districts

Phone\*: (660) 885-2679 258  
####-####-#### Ext.

Fax: (660) 885-7096  
####-####-####

## Contact Information

### Law Enforcement Agency Information

Please provide the name of the law enforcement agency with a Missouri Blue Shield Program designation.

Law Enforcement Agency Name\*: Clinton Police Department

Please provide the ORI Number of the law enforcement agency with a Missouri Blue Shield Program designation.

ORI Number\*: MO0420100

### Contact Information

## Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official

? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official

**\*\*This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Public Safety (DPS) at (573) 522-6125\*\***

Authorized Official\*: Ms. Christy Maggi  
Title (Mr./Ms./etc) First Name Last Name

Job Title\*: City Administrator

Agency\*: City of Clinton

Mailing Address\*: 105 E. Ohio St.

Street Address 1:

Street Address 2:

Email\*: Clinton Missouri 64735  
City State Zip Code  
cmaggi@cityofclintonmo.com

Phone\*: 660-885-6121 Ext. Cell  
Office

Fax: 660-885-2023

## Applicant Project Director

**Applicant Project Director\*:**

**Detective      Shane      Lawson**  
Title (Mr./Ms.etc)   First Name   Last Name

**Job Title\*:**

**Detective**

**Agency\*:**

**Clinton Police Department**

**Mailing Address\*:**

**101 E. Ohio St.**

**Street Address 1:**

**Street Address 2:**

**Clinton   Missouri   64735**  
City      State      Zip Code

**Email\*:**

**s.lawson@clintonmopd.com**

**Phone\*:**

**660-885-2679   Ext.   660-525-4366**  
Office      Cell

**Fax:**

**660-885-7096**

## **Fiscal Officer**

**Fiscal Officer\*:**

**Ms.      Wendee      Seaton**  
Title (Mr./Ms.etc)   First Name   Last Name

**Job Title\*:**

**City Clerk / Finance Officer**

**Agency\*:**

**City of Clinton**

**Mailing Address\*:**

**105 E. Ohio St.**

**Street Address 1:**

**Street Address 2:**

**Clinton   Missouri   64735**  
City      State      Zip Code

**Email\*:**

**wseaton@cityofclintonmo.com**

**Phone\*:**

**660-885-6121   Ext.   Cell**  
Office

**Fax:**

**660-885-2023**

## **Project Contact Person**

**Project Contact Person:**

**Mr.      Shane      Lawson**  
Title (Mr./Ms.etc)   First Name   Last Name

**Job Title:**

**Detective**

**Agency:**

**Clinton Police Department**

**Mailing Address:**

**101 E. Ohio St.**

**Street Address 1:**

**Street Address 2:**

**Clinton   Missouri   64735**  
City      State      Zip Code

**Email:**

**s.lawson@clintonmopd.com**

**Phone:**

**660-885-2679   Ext.   660-525-4366**  
Office      Cell

**Fax:**

**660-885-7096**

## **Interoperable Communications**

*Radio Interoperability*



Refer to the Radio Interoperability Guidelines for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding.

1. Are you applying for interoperable communications equipment? No

## Budget

### Training/Travel

Item Name	Category	Amount of Grant Funds Requested
No Data for Table		

### Training/Travel Narrative Justification

### Equipment

Item Name	Quantity	Unit Cost	Amount of Grant Funds Requested
Magnet GrayKey Unit	1.00	\$590.00	\$590.00
Processing Workstation	1.00	\$5,698.00	\$5,698.00
TALINO KA-L Alpha Forensic Laptop	1.00	\$4,499.00	\$4,499.00
GrayKey License - Essentials	1.00	\$12,410.00	\$12,410.00
GrayKey License - Preserve	1.00	\$999.00	\$999.00
Magnet Forensics Annual Training Pass	1.00	\$6,995.00	\$6,995.00
Magnet AXIOM Advanced	1.00	\$6,720.00	\$6,720.00
Mission Darkness Blocker Locker 7	1.00	\$5,499.00	\$5,499.00
			\$43,410.00

### Equipment Narrative Justification

**Custom-Built Forensic Workstation – Justification for need:** The digital forensics workstation is purpose-built to process large, complex datasets and conduct advanced digital evidence analysis. The system includes several upgraded features which can be seen on the quote. The workstation can perform resource-intensive forensic tasks, including video rendering, password recovery, and AI-assisted analysis, without delays. It also includes a Tableau T356789iu write-blocking solution for secure acquisition from a wide range of storage devices, maintaining evidentiary integrity. The system runs Windows 11 with Paladin and E2B tools pre-installed, enabling compatibility with industry-standard forensic software such as Magnet Axiom, Graykey, and Cellebrite. This capability is critical to support the rapid processing and analysis of evidence from mobile devices, computers, and other digital sources. Without a workstation of this caliber, our agency risks significant delays in forensic examinations, which can impede investigations and delay prosecutions. **Cost Basis:** The total price for the workstation, as quoted by our vendor, is \$5,698.00. This includes all listed hardware components, pre-installed software, and the Tableau write-blocking device. The configuration is tailored to meet the processing and storage demands of digital forensic investigations while ensuring compatibility with our existing forensic toolsets.

**TALINO KA-L Alpha Forensic Laptop – Justification for need:** The TALINO KA-L Alpha is a purpose-built, high-performance forensic laptop essential to the success of this project. While the primary forensic workstation will be used for in-lab processing, the laptop will allow investigators to perform on-site digital evidence acquisition, triage, and preliminary analysis during field operations. This capability is critical for preserving volatile evidence, accelerating investigative timelines, and enabling immediate analysis in time-sensitive cases such as child exploitation, cybercrime, and other high-priority incidents. The mobility of this laptop will also reduce reliance on transporting devices back to the lab, thereby maintaining the chain of custody and ensuring evidence integrity from collection through analysis. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. **Cost Basis:** The quoted cost of \$4,499 includes custom configurations which can be viewed on the quote. These specifications ensure the system can run advanced forensic tools such as Magnet AXIOM and GrayKey without performance limitations. The cost also includes a three-year manufacturer's warranty for long-term operational reliability.

**Mission Darkness Blocker Locker 7 – Justification for need:** The Mission Darkness Blocker Locker 7 is a secure, signal-blocking

evidence storage solution designed specifically for law enforcement digital forensics operations. It combines the functionality of a Faraday cage with secure physical storage, ensuring that seized electronic devices are completely isolated from all wireless signals while in custody. This prevents remote wiping, alteration, or unauthorized access to evidence, which is essential for maintaining evidentiary integrity in cases involving mobile devices, tablets, and other wireless-enabled electronics. The Blocker Locker 7 allows devices to be safely stored, charged, and accessed within the shielded environment, ensuring preservation of volatile data without compromising security. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$5,499 reflects the vendor's standard pricing for the Blocker Locker 7 model. The cost includes a multi-bay signal-blocking cabinet, integrated charging ports, locking mechanisms for each compartment, and the manufacturer's warranty. The price is consistent with industry rates for comparable secure Faraday evidence storage systems.

Magnet AXIOM Advanced – Justification for need: Magnet AXIOM Advanced is a specialized module for the Magnet AXIOM platform that enables deeper analysis of encrypted, fragmented, and hidden data. It is essential for handling the most complex investigations, where standard forensic tools may not be able to recover or interpret all relevant data. This capability directly supports the success of this project by ensuring the investigator has access to the full range of evidence that may be present on digital devices. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$6,720 is based on the vendor's standard pricing for a one-year license, which includes updates, maintenance, and technical support.

GrayKey Unit – Justification for need: The GrayKey unit is a critical hardware component necessary for the success of this project. It is designed to work in conjunction with GrayKey Essentials and GrayKey Preserve software to perform lawful unlocking and data extraction from mobile devices. Having a dedicated GrayKey unit will significantly enhance the agency's ability to process and analyze digital evidence in criminal investigations, including cases involving child exploitation, narcotics trafficking, and violent crime. This technology will provide the capability to access locked or encrypted devices in compliance with legal authority, ensuring that the investigator can obtain vital evidence that would otherwise remain inaccessible. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$590 reflects the purchase of the physical GrayKey hardware. This cost is based on the manufacturer's published pricing for the required hardware, which is necessary to operate the licensed GrayKey software.

GrayKey Essentials – Justification for need: GrayKey Essentials is a specialized software license critical for unlocking and extracting data from mobile devices in lawful investigations. This tool allows the agency to gain access to encrypted or locked devices that often contain critical evidence in cases involving violent crime, child exploitation, narcotics trafficking, and other serious offenses. Without this capability, investigators may be unable to obtain vital evidence in a timely manner, potentially jeopardizing case outcomes. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$12,410 is based on the vendor's standard pricing for a one-year license. This includes all software updates, support, and access to the GrayKey platform for the duration of the license period.

GrayKey Preserve – Justification for need: Magnet Graykey Preserve is essential for securing time-sensitive digital evidence from iOS devices. Many types of mobile data, such as location history, recent messages, and deleted file caches, can be lost within hours or days due to automatic device behaviors, remote wipes, or inactivity reboots. Without this tool, our agency risks losing irreplaceable evidence in major cases involving violent crime, child exploitation, and narcotics trafficking. The Magnet Graykey Preserve ensures we can capture and safeguard this evidence immediately, improving case outcomes and protecting our community. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$999 is based on the vendor's standard pricing for a one-year subscription to this module, including updates and technical support.

Magnet Forensics Annual Training Pass – Justification for need: The Magnet Forensics Annual Training Pass provides unlimited access to specialized digital forensics training courses for one year. This is essential for ensuring that investigators remain proficient in the latest investigative techniques, software features, and legal considerations surrounding digital evidence. The training will cover advanced topics in mobile device analysis, cloud forensics, artifact recovery, and reporting, all of which are critical for the success of this project. This will be housed at the Clinton Police Department and will be used by the digital forensics investigator. Cost Basis: The quoted cost of \$6,995 reflects the vendor's standard annual rate for the training pass, which includes all course materials, online access, and certification opportunities during the subscription period.

#### Supplies/Operations

Item Name	Quantity	Unit Cost	Amount of Grant Funds Requested
5.11 Tactical Bristol Parka	5.00	\$375.00	\$1,875.00
Mission Darkness Charge Preserve Evidence Bag USB-C Cable Tip / 10 Pack With Binder Kit	4.00	\$115.00	\$460.00
Mission Darkness Charge Preserve Evidence Bag USB Lightning Cable Tip / 10 Pack With Binder Kit	4.00	\$115.00	\$460.00

Mission Darkness Non-Window Faraday Bag for Phones	10.00	\$23.00	\$230.00
Mission Darkness Non-Window Faraday Bag for Tablets	5.00	\$55.00	\$275.00
CovertTrack Stealth 5 Tracker	2.00	\$1,095.00	\$2,190.00
ATS Tracking Service: Stealth 5	2.00	\$600.00	\$1,200.00
			\$6,690.00

#### *Supplies/Operations Narrative Justification*

Mission Darkness Non-Window Faraday Bag for Tablets – Justification for need: The Mission Darkness Non-Window Faraday Bag for Tablets is essential for securely transporting and storing seized tablet-sized devices in the field. These bags block all wireless signals, including cellular, WiFi, Bluetooth, and GPS, preventing remote access, wiping, or tampering with evidence. The bags will be used immediately upon device seizure to maintain evidentiary integrity and chain of custody from the scene to the forensic lab. This capability is critical to preserving volatile data in time-sensitive investigations. Cost Basis: The quoted unit cost of \$55 is based on the manufacturer's standard pricing for law enforcement agencies. The total cost for five units is \$275. Each bag is constructed from durable signal-shielding material with a secure Velcro closure, designed for repeated field use without signal leakage.

Mission Darkness Non-Window Faraday Bag for Phones – Justification for need: The Mission Darkness Non-Window Faraday Bag for Phones provides the same high-level signal-blocking capability as the tablet-sized version but is optimized for smaller devices. These bags will be used to immediately isolate seized phones from all wireless communications, ensuring the preservation of critical evidence and protecting against remote wiping or tampering. They are essential for first responders and investigators to maintain chain of custody from seizure to forensic examination. Cost Basis: The quoted unit cost of \$23 is based on the manufacturer's standard pricing. The total cost for ten units is \$230. Each bag is made from signal-shielding fabric with a secure closure, suitable for repeated use in field operations.

Mission Darkness Charge Preserve Evidence Bag – USB Lightning Cable Tip / 10 Pack – Justification for need: The Mission Darkness Charge Preserve Evidence Bag allows seized mobile devices to be charged while fully shielded from wireless signals. This is critical when preserving volatile data on devices with low battery levels, as it ensures evidence remains powered and accessible for forensic analysis while preventing remote tampering. The USB Lightning Cable Tip version is designed for Apple devices, ensuring compatibility with iPhones and iPads commonly encountered in investigations. Cost Basis: The quoted unit cost of \$115 is based on the manufacturer's pricing for a 10-pack with binder kit. The total cost for four sets is \$460.

Mission Darkness Charge Preserve Evidence Bag – USB-C Cable Tip / 10 Pack – Justification for need: This version of the Mission Darkness Charge Preserve Evidence Bag is designed for devices that use the USB-C charging standard, including many modern Android phones, tablets, and other electronic devices. Like the Lightning version, it allows devices to remain charged inside a fully shielded Faraday enclosure, ensuring both data preservation and wireless isolation. The inclusion of both USB-C and Lightning cable versions ensures compatibility with virtually all mobile devices encountered in the field. Cost Basis: The quoted unit cost of \$115 is based on the manufacturer's pricing for a 10-pack with binder kit. The total cost for four sets is \$460.

CovertTrack Stealth 5 GPS Tracking Unit – Justification for Need: The CovertTrack Stealth 5 is a covert GPS tracking device designed for discreet vehicle and asset monitoring in law enforcement investigations. It provides real-time location data, enhances officer safety, and supports surveillance operations without alerting suspects. This tool is essential for effectively tracking mobile targets in narcotics, property crime, and violent crime cases. Cost Basis: The cost for one CovertTrack Stealth 5, based on current vendor pricing, is \$1,095.00 per unit.

CovertTrack ATS – Tracking Service – Justification for Need: The Stealth 5 tracking service provides the wireless connectivity, secure mapping platform, and 24/7 technical support necessary for the device to function. Without this service, investigators would be unable to access real-time location data, rendering the device ineffective. This subscription ensures reliable data transmission and continuous operational support for covert tracking operations. Cost Basis: The cost for the CovertTrack Stealth 5 annual tracking service is \$600.00 per unit, which includes connectivity, mapping, and technical support.

5.11 Tactical Bristol Parka – Justification for Need: The 5.11 Tactical Bristol Parka is designed for law enforcement, providing durable, weather-resistant protection in rain, wind, and cold. It accommodates body armor without restricting movement and offers multiple concealed pockets for secure storage of equipment and documents. Reliable outerwear is essential for investigators working in unpredictable Missouri weather, ensuring officer safety, operational endurance, and readiness in the field. Cost Basis: The standard retail price is \$375.00 per unit. Although currently discounted due to a sale, the MSRP of \$375.00 is used as the cost basis to reflect the most accurate long-term procurement cost.

#### *Contractual*

Item Name	Type of Contract	Amount of Grant Funds Requested
No Data for Table		

Contractual Narrative Justification

Total Budget

Total Training/Travel:	\$0.00
Total Equipment:	\$43,410.00
Total Supplies/Operations:	\$6,690.00
Total Contractual:	\$0.00
Total Project Cost:	\$50,100.00

Certified Assurances

Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

MBSGP Certified Assurances

1. By checking this box, I have read and agree to the terms and conditions of this grant.\*: Yes

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official  
? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official

\*\*The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS) at (573) 522-6125.\*\*

2. Authorized Official Name and Title \*: Ms. Christy Maggi - City Administrator

3. Name and Title of person completing this application \*: Detective Shane Lawson

4. Date\*: 08/07/2025

Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Quote or Cost Basis		All available quotes combined	Grant Quotes Final.pdf	pdf	315 KB	08/26/2025 08:13 AM
Other Supporting Documentation						
Other Supporting Documentation						
Other Supporting Documentation						

**MIKE KEHOE**  
Governor

**MARK S. JAMES**  
Director



Lewis & Clark State Office Bldg.  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65101-0749  
Telephone: (573) 751-4905  
Fax: (573) 751-5399

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

October 1, 2025

Christy Maggi, City Administrator  
Clinton, Police Department  
101 E. Ohio St.  
Clinton, Missouri, 64735

**Re: SFY 2026 Missouri Blue Shield Grant Program (MBSGP) Award**  
**Award Number: 2026-MBSGP-032**

Dear Ms. Maggi:

Thank you for your application submission to the SFY 2026 Missouri Blue Shield Grant Program (MBSGP). Your application has been selected for funding in the amount of \$50,000.00.

Enclosed is the SFY 2026 MBSGP Award Agreement. The Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) asks you to carefully review and sign the documentation provided. By signing the Award Agreement and initialing each page of the Articles of Agreement and Special Conditions you are certifying your acceptance of the award conditions. Once signed and initialed, please return the documents to our office via email no later than November 1, 2025.

The project period of performance for this award begins October 1, 2025 and ends May 15, 2026.

We look forward to working with you on this award. Should you have any questions or need additional information, do not hesitate to contact Kelsey Saunders at 573-522-6125 or [kelsey.saunders@dps.mo.gov](mailto:kelsey.saunders@dps.mo.gov).

Sincerely,

A handwritten signature in black ink that reads "Joni McCarter".

Joni McCarter, Program Manager  
Missouri Department of Public Safety  
Office of Homeland Security

Bill No. 2025-11

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF CLINTON REGARDING A GRANT AGREEMENT BETWEEN THE CITY OF CLINTON (CITY) AND THE MISSOURI DEPARTMENT OF PUBLIC SAFETY (MO DPS).**

**WHEREAS**, the MO DPS has agreed to award funds to the City for the purchase of equipment, software and supplies for digital forensic investigations;

**BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF CLINTON, MISSOURI AS FOLLOWS:**

1. Grant Agreement 2026-MBSGP-032 (attached), in the amount of Fifty Thousand Dollars and Zero Cents (\$50,000.00), is hereby approved.
2. The City Administrator is authorized to execute said Agreement.
3. All ordinances or parts of ordinances therefore enacted which are in conflict herewith are hereby repealed.
4. This ordinance shall be in full force and effect from and after the date of its passage and approval.

Read the first time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a second time and passed this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Carla Moberly, Presiding Officer

Ayes -

Nays -

\_\_\_\_\_  
Wendee Seaton, City Clerk

\_\_\_\_\_  
Carla Moberly, Mayor



Missouri Department of Public Safety  
Office of Homeland Security  
DPS Grants  
P.O. Box 749, Jefferson City, MO 65101  
Telephone: 573-522-6125 Fax: 573-526-9012

## AWARD AGREEMENT

DATE
10/01/2025
AWARD NUMBER
2026-MBSGP-032

RECIPIENT NAME Clinton, Police Department		
ADDRESS 101 E. Ohio St.		
CITY Clinton	STATE Missouri	ZIP CODE 64735
TOTAL AMOUNT OF STATE \$50,000.00		
PROJECT PERIOD FROM 10/01/2025	PROJECT PERIOD TO 05/15/2026	
PROJECT TITLE SFY 2026 MBSGP - Clinton, Police Department	FUNDED BY Missouri Department of Public Safety/Office of Homeland Security	
METHOD OF PAYMENT (Reimbursement - Advanced) Reimbursement		

### CONTACT INFORMATION

DPS GRANTS CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Kelsey Saunders	NAME Shane Lawson, Detective		
E-MAIL ADDRESS kelsey.saunders@dps.mo.gov	ADDRESS 101 E. Ohio St.		
TELEPHONE 573-522-6125	CITY, STATE AND ZIP CODE Clinton, Missouri 64735		
PROGRAM MANAGER Joni McCarter	TELEPHONE 660-885-2679	E-MAIL ADDRESS s.lawson@clintonmopd.com	

#### SUMMARY DESCRIPTION OF PROJECT

The purpose of the Missouri Blue Shield Grant Program (MBSGP) is to provide funding to support the Missouri Blue Shield Program. This program is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns. This program acknowledges local governments for their commitment to support local law enforcement efforts.

### AWARDING AGENCY APPROVAL

TYPED NAME AND TITLE OF DPS OFFICIAL Mark S. James, Director	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE

### RECIPIENT AUTHORIZED OFFICIAL APPROVAL

TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL Christy Maggi, City Administrator	
SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE

**THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.**



GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
AWARD NUMBER 2026-MBSGP-032	DATE 10/01/2025
<b>AWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

1. **Allowable Costs:** The recipient understands that only allowable items in the approved budget will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the "MBSGP Notice of Funding Opportunity (NOFO)". (Funds are expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved award must have prior approval from the DPS/OHS. The recipient shall fully coordinate all activities in the performance of the project with those of the DPS/OHS. The recipient certifies that all expendable and non-expendable property purchased funds under this award shall be used for approved project purposes only.
  
2. **Award Adjustments:** The recipient understands that any deviation from the approved award must have prior approval from the DPS/OHS. No additional funding shall be awarded to a recipient (unless specifically notified by the DPS/OHS of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the "Subaward Adjustment" component of WebGrants.
  
3. **Award Document Changes:** In the event the DPS/OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the recipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.
  
4. **Body Armor:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased must be made in the United States.
  
5. **Body Armor Policy:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
  
6. **Body-Worn Camera Policy:** The recipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
  
7. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
AWARD NUMBER 2026-MBSGP-032	DATE 10/01/2025
<b>AWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

8. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
9. **Change in Personnel:** The recipient agrees to notify, within a timely manner, the DPS/OHS if there is a change in or temporary absence as it affects the "My Profile" module, "Contact Information" component, and/or "Budget" component within WebGrants. The notification shall be sent as a "Program Revision" through the "Subaward Adjustment" component of WebGrants.
10. **Compliance Workshop:** As a recipient of state funds, the recipient is required to participate in any applicable Compliance Workshop hosted by the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS). The Compliance Workshop provides post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, award changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
11. **Contractual Services:** For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided.
  - b. A copy of any contractual agreement made as a result of this award must be forwarded to DPS/OHS for review or be readily available for review prior to execution of the contract.
12. **Criminal Activity:** The recipient assures to formally report to the DPS/OHS within 48 hours of notification if an individual funded, in whole or in part, under this award is arrested for or formally charged with a misdemeanor or felony regardless of if the criminal offense is related to the individual's employment. The DPS/OHS reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
13. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.
14. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo, in regard to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.
15. **Duplication of Networks:** The recipient assures that all equipment/software requested and purchased under this award must be compatible with the statewide system. All software, if

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
AWARD NUMBER 2026-MBSGP-032	DATE 10/01/2025
<b>AWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Interoperability Center.

16. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing, the DPS/OHS. If so requested and allowed by the DPS/OHS, the recipient shall submit a "Subaward Adjustment" to eliminate any inappropriate duplication of funding.
  
17. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.  
  
In accordance with Sections 285.525 to 285.550, RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.
  
18. **Enforceability:** If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.
  
19. **Equipment:** Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000. Expenditures for equipment shall be in accordance with the approved budget. The recipient shall use and manage equipment in accordance with its procedures if the equipment is used for its intended purposes. When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by the DPS/OHS, you must request instructions from DPS/OHS to make proper disposition of the equipment following the DPS Administrative Guide.
  
20. **Fair Labor Standard Act:** All recipients of state funds will comply with the minimum wage and maximum hour's provisions of the Section 290.502 RSMo.
  
21. **Federal Equitable Sharing Funds:** The recipient assures its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo, relating to participation in the

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
AWARD NUMBER 2026-MBSGP-032	DATE 10/01/2025
<b>AWARD AGREEMENT</b> <b>ARTICLES OF AGREEMENT</b>	

federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

22. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program as outlined in the "SFY 2026 MBSGP Notice of Funding Opportunity (NOFO)". Failure to submit reports by the deadline may result in delay for reimbursement requests and/or cancellation of the award.
23. **Fund Availability:** The recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated, are otherwise unavailable, or are not continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice. The recipient further understands and agrees that neither the
24. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "MBSGP Notice of Funding Opportunity", the "Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, Information Bulletins released by the DPS/OHS, and other applicable state laws or regulations.
25. **Grant Reporting:** Status reports are required to be submitted quarterly through the WebGrants system.
26. **Interoperability Equipment:** To meet SAFECOM requirements all radios must comply with the Missouri Department of Public Safety, Office of the Director DPS Grants Radio Interoperability Guidelines located at <https://dps.mo.gov/dir/programs/ohs/documents/radio-interoperability-guidelines.pdf>. The Missouri Interoperability Center will review all communications equipment applications to ensure they comply with the Radio Interoperability Guidelines.
27. **Law Enforcement Agency Requirements:** Law enforcement agencies must be compliant with the requirements listed below and must maintain compliance throughout the period of performance.
  - a. **Section 43.505 RSMo - Uniform Crime Reporting:** Pursuant to Section RSMo 43.505.3, each law enforcement agency in the state shall: (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and (2) Submit any other crime incident information which may be required by the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the previous twelve months.
  - b. **Section 590.650 RSMo - Vehicle Stops Report:** Pursuant to Section 590.650.3 RSMo, each law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
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- c. Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021: Pursuant to Section 590.1265 RSMo, each law enforcement agency shall report data submitted under subsection 3 of this section to the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or more months in the previous twelve months.
- d. Section 43.544 RSMo - Written Policy on Forwarding Intoxication-Related Traffic Offenses: Pursuant to Section 43.544.1 RSMo, each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by Section 43.503 RSMo.
- e. Section 590.030 RSMo - Rap Back Program Participation: Pursuant to Section 590.030 RSMo, all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022, and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency.
- f. Section 590.700 RSMo - Custodial Interrogations: Pursuant to Section 590.700.4 RSMo, each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2.

28. **License Plate Readers (LPRs):** Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing [mshphelpdesk@mshp.dps.mo.gov](mailto:mshphelpdesk@mshp.dps.mo.gov).
- c. Share LPR data through the MoDEx process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
- e. Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
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information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.

- f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.
  - g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).
29. **Lobbying:** The recipient understands and agrees that state funds cannot be used, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.
30. **Missouri Office of Homeland Security, Division of Grants Administrative Guide:** To follow the grant program guidelines as stated in the Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, as well as Information Bulletins released by the DPS/OHS to provide important updates, clarifications and policy statements related to DPS/OHS Grant programs.
31. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the DPS/OHS, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the DPS/OHS shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.
32. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the DPS/OHS or other agency authorized to receive such information.

In accepting this award, the recipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
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prompt written notification to the DPS/OHS, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the DPS/OHS.

33. **Non-Supplanting:** The recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
34. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
- a. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
  - b. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
  - c. Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
  - d. Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
  - e. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
  - f. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the DPS/OHS.
35. **Reimbursement:** Expenditures shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the award was approved.
36. **Relationship:** The recipient agrees that it will represent itself to be an independent recipient offering such services to the public and shall not represent itself or its employees to be employees of the DPS/OHS. (This provision is not applicable to the DPS/OHS or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
37. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the recipient Authorized Official and returned to

AUTHORIZED OFFICIAL INITIALS



GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
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the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

38. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds awarded by the DPS/OHS. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the DPS/OHS any credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:
- (a) Submitted a claim that violates the False Claims Act; or
  - (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must be reported to the DPS/OHS by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of Homeland Security  
Attn: DPS Grants  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsgrants@dps.mo.gov](mailto:dpsgrants@dps.mo.gov)  
Fax: (573) 526-9012

The DPS/OHS reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

39. **Supplies/Operations:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
40. **Suspension/Debarment:** The recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.
41. **Suspension/Termination of Award:** The DPS/OHS reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the award shall, at the option of the DPS/OHS, become property of the State of Missouri.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Clinton, Police Department
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42. **Texting While Driving:** The DPS/OHS encourages the recipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
43. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo, in regard to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.



City of  
**Clinton**  
MISSOURI

## **FINANCE COMMITTEE OPEN MEETING AGENDA**

City Hall • 105 E. Ohio Street, Clinton, MO

Tuesday, October 7, 2025 • 5:45 p.m.

Present:

**COMMITTEE MEMBERS:** ☐ Gene Henry ☐ Gary Mount ☐ Mayor Carla Moberly

**STAFF:** ☐ City Administrator Christy Maggi ☐ City Clerk Wendee Seaton

**GUESTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Bids for Tree Removal Project for Englewood Cemetery

**Resolution No. 27-2025 - A Resolution of the City Council of Clinton, Missouri approving an agreement between the City of Clinton and Stoyko's Tree Service, LLC for Tree Removal at Englewood Cemetery.**

Bid Opening: 10/02/2025

[illegible]

**RESOLUTION NO. 27-2025**

**A RESOLUTION OF THE CITY COUNCIL OF CLINTON, MISSOURI APPROVING AN AGREEMENT BETWEEN THE CITY OF CLINTON AND STOYKO'S TREE SERVICE, LLC FOR TREE REMOVAL AT ENGLEWOOD CEMETERY.**

**WHEREAS**, the City of Clinton was approved for a Missouri Department of Conservation grant to remove trees at Englewood Cemetery; and

**WHEREAS**, the City of Clinton solicited bids from qualified vendors; and

**WHEREAS**, Stoyko's Tree Service, LLC, submitted the low bid for the project;

**NOW THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CLINTON, MISSOURI AS FOLLOWS:**

**Section 1.** The Agreement with Stoyko's Tree Service, LLC (Exhibit A), in an amount not to exceed Thirty Thousand Dollars and Zero Cents (\$30,000.00), is hereby approved.

**Section 2.** The Mayor is hereby authorized to execute said Agreement on behalf of the City of Clinton.

Read and passed this \_\_\_\_ day of November, 2025.

\_\_\_\_\_  
Carla Moberly, Mayor

ATTEST

\_\_\_\_\_  
Wendee Seaton, City Clerk





# REQUEST FOR BID

SEALED BIDS TO BE RECEIVED NO LATER THAN:

**Thursday, October 2, 2025 at 10:00 AM**

The City of Clinton, Missouri, is inviting bids from qualified vendors for the following project:

## Tree Removal Project – Englewood Cemetery

### Statement of Intent

The City intends to remove at least 12 trees at Englewood Cemetery, 626 S. Vansant Rd., Clinton MO.

### Scope of Work

#### **Primary Trees for Removal**

- Remove a minimum of 12 trees (stump grinding excluded), as identified below:

LOCATION		DBH	TREE #
Longitude (x)	Latitude (y)		
-93.74666438	38.36460562	42.5	9 ✓
-93.74662734	38.36400783	36.5	15 ✓
-93.7443614	38.36291791	35.9	353 ✓
-93.74430941	38.36248179	14.3	346 ✓
-93.74447029	38.36249118	20.5	347 ✓
-93.74443894	38.36358312	29.2	266 ✓
-93.74647138	38.36490119	24.3	39 ✓
-93.74652967	38.36404971	43.8	52 ✓
-93.74657251	38.36402794	39.4	53 ✓
-93.74556528	38.36226474	41	81 ✓
-93.74669378	38.36589225	41.2	194 ✓
-93.74616353	38.36567767	32.5	192 ✓

- All tree removal work shall be performed in accordance with the latest edition of the ANSI A300 Part 1 pruning standards and the ANSI Z133 safety standards.
- **The contract period for this project shall be November 1, 2025, through December 31, 2025.**  
*NOTE: Tree removal can only occur between November 1, 2025, and March 31, 2026, per policies outlined in the Natural Resources Conservation Service, 'Bat Habitat Conservation Priorities in Missouri for the Indiana Bat, Northern Long-eared Bat, and Gray Bat.'*

- Dispose of all tree debris. Contractor may dispose of debris at the City of Clinton Wastewater Treatment Plant compost site at 1101 S. Vansant Rd.
- Bid shall include all labor, materials, equipment and clean-up.

#### **Additional Trees to Be Considered for Removal**

- Additional trees for consideration (stump grinding excluded), as identified below:

LOCATION		DBH	TREE #
Longitude (x)	Latitude (y)		
-93.74472763	38.36354762	34.4	261 ✓
-93.74476156	38.36285403	43.5	373 ✓
-93.74651426	38.36558202	26.1	28 ✓
-93.74660744	38.36526656	22.7	6 ✓
-93.7449121	38.36460235	30.5	248 ✓
-93.74335497	38.36480823	27.3	230 ✓
-93.74281866	38.36270895	19.8	319 ✓
-93.74398951	38.36497461	24.1	238 ✓
-93.7446937	38.36424801	27.4	255 ✓
-93.74454712	38.36539844	22.6	163 ✓
-93.74399773	38.36524349	28.3	167 ✓
-93.74641858	38.36439737	44	46 ✓
-93.74345496	38.36546875	28.8	170 ✓
-93.74286834	38.36554215	47.2	176 ✓

- All terms for Primary Trees shall apply for any Additional Trees that may be included.

#### **Submittal of Bids**

Bids will be accepted until **10:00 a.m., Thursday, October 2, 2025**. Sealed bids, including the signed bid form, should be sent to the attention of Deborah Nelson and may be: mailed to City of Clinton, 105 E. Ohio Street, Clinton, MO 64735; dropped off at City Hall; emailed to [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com) or faxed with a cover sheet to 660-885-2023. Bids submitted after the deadline will be rejected.

Products and prices included in the bid may not be withdrawn for a period of thirty (30) days after the date of bid opening without the express written consent of the City.

#### **Bid Opening**

All bids will be publicly opened and read aloud at City Hall at **10:00 a.m., Thursday, October 2, 2025**.

#### **Federal Work Authorization Program and Proof of Lawful Presence**

- Bidders are informed that pursuant to Section 285.530, RSMo, as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00), the successful bidder shall,

by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection to the contracted services.

- E-Verify is a qualified federal work authorization program. Additional information about E-Verify can be found at [www.uscis.gov/everify](http://www.uscis.gov/everify).
- Bidders shall also sign and submit with the bid an affidavit (Exhibit C) affirming that it does not and will not knowingly employ any person who is an unauthorized alien in connection to the contracted services.

#### **City Business License Requirement**

Bidders are informed that the successful bidder will be required to obtain or prove possession of a valid business license issued by the City of Clinton pursuant to Sec. 27-42 of the City Code.

#### **Insurance Requirements**

Bidders are informed that the successful bidder will be required to provide proof of insurance coverage for the following types of insurance and in the following minimum amounts:

Worker's Compensation	Coverage complying with applicable state statute
Employer's Liability	Minimum amount of \$100,000.00
General Liability	Minimum limits of \$500,000.00 per occurrence of bodily injury which includes, but is not limited to, insurance for all work required herein.
Comprehensive Automobile Liability	Minimum limits for \$200,000.00 per person and \$500,000.00 per occurrence for bodily injury, and \$200,000.00 per occurrence for property damage.

#### **General Provisions Related to the Bidding Process**

##### **Reservation of Rights**

The City reserves the right to accept or reject any or all bids, to waive any technicalities in the bid process, to award any bid or portion of a bid which is deemed to be the most advantageous to the City of Clinton, and to make any investigations as are deemed necessary to determine the ability of a bidder to perform the Work.

##### **Errors and Omissions by the City**

No bidder shall be permitted to use to his or her advantage any error or omission in this Invitation for Bid or related specifications.

##### **Interpretation of Specifications or other Contract Documents Prior to Bidding**

If any person contemplating submission of a bid for items contained in this Invitation for Bids is in doubt regarding the true meaning of any part of the Invitation for Bids documents, he or she may submit to Christy Maggi, City Administrator, [CMaggi@CityofClintonMO.com](mailto:CMaggi@CityofClintonMO.com), requesting an interpretation or correction of the Invitation for Bids documents not less than seven (7) days prior to bid opening. Any interpretation or correction to the Invitation for Bids documents will be made by the

City by addendum and will be mailed or delivered to each bidder of record not less than forty-eight (48) hours prior to bid opening.

#### **Viewing Project Site**

Contact John Wilson, Cemetery Sexton (660) 885-8616 to view project site and receive directions to trees.

#### **Contractual Agreement**

The successful bidder will be required to execute the attached contract for this project.

#### **Prices**

All costs for labor, materials and equipment shall be included in the bid price. No other costs will be permitted the successful bidder beyond those stated in the bid, except by express written consent of the City in accordance with applicable contract documents.

#### **Payment**

All work will be paid in a single lump sum payment, within thirty (30) days after the latest of the following occurrences:

- The completion date of the contracted work and inspection by City;
- The date upon which the written invoice for such services is delivered by hand, or by U.S. mail, to Clinton City Hall, 105 E. Ohio, Clinton, Missouri, 64735; or

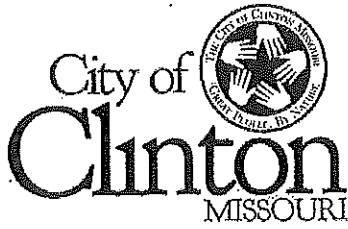
Bidders are informed that the successful bidder shall comply with the Missouri Public Prompt Payment Act (Sections 34.057 and 34.058, RSMo) regarding payments to subcontractors in relation to the contract awarded as a result of this Invitation for Bids.

The City expressly reserves its rights to withhold, in good faith, payment or final payment in accordance with Section 34.057.5, RSMo, and in accord with the contract awarded as a result of this Invitation for Bids. Final payments will be made in accordance with Section 34.057.1(8), RSMo.

#### **Commencement and Completion of Work**

**Work shall begin no earlier than November 1, 2025, and be completed no later than December 31, 2025.**

Excusable Delays shall be delays or temporary inability to commence, complete or proceed in accordance with the foregoing schedule, due in whole or in part to causes beyond the reasonable control or without the material fault of the contractor which are caused by the action or failure to act of any governmental body, including but not limited to the issuance of permits and approvals by the City, acts of war or civil insurrection, or any natural occurrence, strikes, lock-outs, riots, floods, earthquakes, fires, casualties, acts of God, labor disputes, governmental restrictions or priorities, embargoes, litigation, tornadoes, or unusually severe weather. **Under no circumstances shall an extension be granted past March 31, 2026, per federal bat guidelines.**



# VENDOR BID

SEALED BIDS TO BE RECEIVED NO LATER THAN:

Thursday, October 2, 2025 at 10:00 AM

## Tree Removal Project – Englewood Cemetery

### Scope of Work

#### Primary Trees for Removal

- Remove a minimum of 12 trees (stump grinding excluded), as identified below:

LOCATION		DBH	TREE #	BID PRICE
Longitude (x)	Latitude (y)			
-93.74666438	38.36460562	42.5	9	2500
-93.74662734	38.36400783	36.5	15	1400
-93.7443614	38.36291791	35.9	353	1700
-93.74430941	38.36248179	14.3	346	300
-93.74447029	38.36249118	20.5	347	650
-93.74443894	38.36358312	29.2	266	600
-93.74647138	38.36490119	24.3	39	1600
-93.74652967	38.36404971	43.8	52	2800
-93.74657251	38.36402794	39.4	53	1700
-93.74556528	38.36226474	41	81	1750
-93.74669378	38.36589225	41.2	194	1200
-93.74616353	38.36567767	32.5	192	500
BID TOTAL				16,700

Initials JA

- All tree removal work shall be performed in accordance with the latest edition of the ANSI A300 Part 1 pruning standards and the ANSI Z133 safety standards.
- **The contract period for this project shall be November 1, 2025, through December 31, 2025.**  
*NOTE: Tree removal can only occur between November 1, 2025, and March 31, 2026, per policies outlined in the Natural Resources Conservation Service, 'Bat Habitat Conservation Priorities in Missouri for the Indiana Bat, Northern Long-eared Bat, and Gray Bat.'*
- Dispose of all tree debris. Contractor may dispose of debris at the City of Clinton Wastewater Treatment Plant compost site at 1101 S. Vansant Rd.
- Bid shall include all labor, materials, equipment and clean-up.

#### Additional Trees to Be Considered for Removal

- All terms for Primary Trees shall apply for any Additional Trees that may be included:

LOCATION		DBH	TREE #	BID PRICE
Longitude (x)	Latitude (y)			
-93.74472763	38.36354762	34.4	261	2400
-93.74476156	38.36285403	43.5	373	1900
-93.74651426	38.36558202	26.1	28	500
-93.74660744	38.36526656	22.7	6	450
-93.7449121	38.36460235	30.5	248	1150
-93.74335497	38.36480823	27.3	230	1300
-93.74281866	38.36270895	19.8	319	1300
-93.74398951	38.36497461	24.1	238	1600
-93.7446937	38.36424801	27.4	255	1200
-93.74454712	38.36539844	22.6	163	1500
-93.74399773	38.36524349	28.3	167	2400
-93.74641858	38.36439737	44	46	800
-93.74345496	38.36546875	28.8	170	1900
-93.74286834	38.36554215	47.2	176	2800

Initials JA



Sealed bids, including this signed form, should be sent to the attention of Deborah Nelson and may be: mailed to City of Clinton, 105 E. Ohio Street, Clinton, MO 64735; dropped off at City Hall; emailed to [dnelson@cityofclintonmo.com](mailto:dnelson@cityofclintonmo.com) or faxed with a cover sheet to 660-885-2023.

Bids submitted after the deadline will be rejected.

*The City of Clinton reserves the right to reject any and all bids, to waive informalities or irregularities, to negotiate contract terms and options with the successful low bidder, and to contract for the bid to other than the lowest bidder in the best interest of the City of Clinton to the extent allowable by law.*

I certify that I, the undersigned:

- Am familiar with the ANSI A300 Part 1 pruning standards and the ANSI Z133 safety standards;
- Understand that any tree removal work conducted prior to November 1, 2025 and/or after March 31, 2026, will be ineligible for payment.

**SIGNATURE**

Name/Company: Stoyko's Tree Service

Phone #: 660-596-1622

Email: jallain@rocketmail.com

Date: 10-1-25

By: Jimmy Allain  
(Authorized Representative)

**RESOLUTION 26-2025**

**A RESOLUTION FOR ESTABLISHING THE DATES FOR THE CITY OF CLINTON, MISSOURI GENERAL MUNICIPAL ELECTION TO BE HELD IN 2026 TO FILL THE EXPIRED TERMS OF ELECTED OFFICIALS.**

**WHEREAS**, the term of Mayor Carla Moberly; Council Persons Gary Mount, Greg Shannon, Cameron Jackson and Gene Henry will expire on April 14, 2026, and

**WHEREAS**, Missouri State Election Laws Chapter 115 require the political subdivision calling an election, shall before the sixteenth Tuesday prior to the election, notify the general public of the opening filing date, the office or offices to be filled, the proper place for filing and the closing filing date of the election; and

**WHEREAS**, Missouri State Election Laws Chapter 115 requires that not later than 5:00 p.m. on the tenth Tuesday prior to any election, the officer or agency calling the election shall notify the election authorities responsible for conducting the election. The notice shall be in writing, shall specify the name of the officer or agency calling the election and shall include a certified copy of the legal notice to be published pursuant to subsection 2 of section 115.127

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Clinton, Missouri, as follows:**

**Section 1.** The City Clerk shall accept written "Declaration of Candidacy" for the offices of one Mayor for a four year term; one Council Person for a two year term for Ward I; one Council Person for a two year term for Ward II; one Council Person for a two year term for Ward III; and one Council Person for a two year term for Ward IV.

**Section 2.** Filing shall be done at City Hall, 105 East Ohio Street, Clinton, MO during regular business hours Monday through Friday, 8:30 a.m. until 5:00 p.m. beginning December 9, 2025 and ending on December 30, 2025.

**Section 3.** The General Election for the election of those offices named in Section 1 of this Resolution shall be held on Tuesday, April 7, 2026.

**Section 4.** The City Clerk of the City of Clinton, Missouri is empowered to do each and every act necessary to comply with State and City laws, and give notices required.

**Section 5.** This Resolution shall be in full force and effect from and after the date of its passage.

Read and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Carla Moberly, Mayor

ATTEST

\_\_\_\_\_  
Wendee Seaton, City Clerk

# 2026 Missouri Election Calendar

2026 Election Calendar		2025 Election Calendar		2024 Election Calendar	
Official Election Day	Style of Election	Last Day to Register to Vote	First Day for Candidate Filing	Last Day for Candidate Filing	Final Certification Date
February 3, 2026	Bond elections may be held on the first Tuesday after the first Monday in February but no other issue shall be included on the ballot for such election.	January 7, 2026	October 7, 2025	October 28, 2025	November 25, 2025
March 3, 2026 (see local charter)	Charter cities and charter counties ONLY	February 4, 2026	November 4, 2025	November 25, 2025	December 23, 2025
April 7, 2026	General Municipal Election Day	March 11, 2026	December 9, 2025	December 30, 2025	January 27, 2026
August 4, 2026	Primary Election	July 8, 2026	February 24, 2026	March 31, 2026	May 26, 2026
November 3, 2026	General Election	October 7, 2026	July 7, 2026*	July 28, 2026*	August 25, 2026

The final date for new party and independent candidates to submit their petitions to the Secretary of State is 5:00 p.m., July 27, 2026. Independent candidates for county offices and those wishing to form a new party within a county must submit their petition to the local election authority (county clerk or election board) by 5:00 p.m., July 27, 2026. (115.329.1, RSMo).

\*Opening and closing of filing for jurisdictions authorized to elect directors in November, such as 911 & Emergency Services directors.

## Statutory References (RSMo)

Official Election Day	§§ 115.121, 115.123
Style of Election	§§ 115.121, 115.123
Last Day to Register	§ 115.135.1
First Day to File	§§ 115.127.5, 115.329.1, 115.349.2
Last Day to File	§§ 115.127.5, 115.329.1, 115.349.1
Final Certification Date	§§ 115.125, 115.387, 115.401, 116.240

ORDINANCE NO.

**AN ORDINANCE AUTHORIZING AN OPERATING APPLICATION FOR OPERATING ASSISTANCE ON BEHALF OF THE CITY OF CLINTON, A MUNICIPAL CORPORATION, WITH THE MISSOURI DEPARTMENT OF TRANSPORTATION TO AID IN THE FINANCING OF A PUBLIC TRANSPORTATION SYSTEM.**

**WHEREAS**, the Missouri Department of Transportation is authorized to make operating assistance grants for general public transportation projects; and,

**WHEREAS**, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs; and,

**WHEREAS**, it is the goal of the applicant to provide the best transit system that can be provided with the money available.

**NOW, THEREFORE**, be it resolved by the City of Clinton as follows:

1. That the Project Manager is authorized to execute and file a capital and/or operating application for operating assistance on behalf of the City of Clinton, a municipal corporation, with the Missouri Department of Transportation to aid in the financing of a public transportation system.
2. That the Project Manager is authorized to furnish such additional information as the Missouri Department of Transportation may require in connection with the application or the project.
3. That the Project Manager is authorized to execute grant agreements on behalf of the City of Clinton with the Missouri Highways and Transportation Commission for operating and/or capital funding under the Section 5311 Non-urban Transportation Assistance Program or the Section 5309 Capital Program.

This ordinance shall become effective immediately upon its passage and approval as provided by law.

Read the first time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Read a second time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Carla Moberly, Presiding Officer

Ayes  
Nays

\_\_\_\_\_  
Wendee Seaton, City Clerk

\_\_\_\_\_  
Carla Moberly, Mayor